VISAYAS
STATE UNIVERSITY

MARKET SCOPING CHECKLIST

1. AGENCY INFORMATION

Name of Procuring Entity	Procurement Property Office
End-User/Implementing Unit	Instructional Materials Development Office
Name & Designation of Representative	Mark Gil A. Vega

2. PROJECT OVERVIEW

Project Name	HDMl Multi Port 9 in 1 Type C Docking Station USB Type-C HUB
Estimated Budget	Php 2,500
Period of Market Scoping [From (mm/yyyy) To (mm/yyyy)]	01/2026 – 12/2026
Expected Date of Delivery (mm/yyyy)	03/2026

3. MARKET SCOPING ACTIVITY/IES CONDUCTED (Check all that apply)

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (√)	Activity/ies Conducted	Documentation (as may be applicable)
☐	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvass sheets/ Market Analysis Report or similar document/s
☐	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ Proof of Attendance/ Reports
☐	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, Market Analysis Report or similar document/ Online Product Reviews

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
☐	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/ Online Product Reviews
☐	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/ Canvass sheets/ Online Product Reviews
☐	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/ Online Product Reviews
☐	Other analogous market scoping activity/ies undertaken:	

Notes:

i. The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.

ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.

4. **MARKET SCOPING RESULTS**

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA 12009, as may be applicable.

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. **Project Cost Estimate** [Does the cost estimate align with current market prices?]	Yes	Item Cost Estimate: Php 2,500 Total Cost Estimate: (1 pcs) Php 2,500

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
b. **Project Design and Specification** [Does available supplier/s meet technical and financial requirements?]	Yes	- Model: WL-UHP3413 -Color: Silver+Black Ports: 1xupstream Type-C port, 1x4K@30Hz HDMI, 1x100W PD IN, 3x5Gbps USB3.0-A, 1x1000Mbps RJ45 -Unit Size: 12.9x3.6x1.8cm/5.1x1.4x0.7in(L x W x H) -Material Type: Aluminum Alloy+ABS Shell+Nylon Cable -Item Weight: 80g/ 2.8oz/ 0.18lbs -Cable Length: 25cm/9.8in -Product Dimensions: 13x3.5x1.7cm/5.1x1.4x0.7in
c. **Technical Criteria** [Does the market support the proposed technical requirements?]	Yes	- HDMI port supports resolution up to 4K@30Hz. - The USB-C upstream port provides 85W power charging. - Aluminum fineness sandblasted housing & built in USB-C extension cable. - Three USB-A ports transfer speeds up to 5Gbps, and backward compatible with USB 2.0/1.1 devices. - RJ-45 Ethernet port supports Gigabit Ethernet networks. - Plug and play for user-friendly. - Support over-current protection.
d. **Delivery Lead Time** [Are the timelines for delivery feasible?]	Yes	Supplier is ready to deliver anytime.
e. **Storage and Warehousing Requirements** [Can the storage/ warehousing needs be met considering specific conditions like temperature, humidity, and handling?]	Yes	-Store in dry, secure, and temperature-controlled environment. -Avoid exposure to moisture, dust, and direct sunlight.

f. **Identified Risk/s** [Were there any market risks identified? (e.g., limited suppliers, price volatility)]		-Stock unavailability during peak procurement periods. -Damage during transit if not properly packaged. -Warranty limitations if sourced from non-authorized sellers.

Prepared by:

Approved by:

Mark Gil A. Vega
Head, Instructional Materials Development
Date:

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Date: