



MARKET SCOPING CHECKLIST

1. AGENCY INFORMATION

Name of Procuring Entity	Central Analytical Services Laboratory (CASL)
End-User/Implementing Unit	CASL
Name & Designation of Representative	Juvylyn G. Niegas/ SRS II

2. PROJECT OVERVIEW

Project Name	FOSS PM KIT 2026
Estimated Budget	35,000.00
Period of Market Scoping [From (mm/yyyy) To (mm/yyyy)]	From October 2025 to November 2025
Expected Date of Delivery (mm/yyyy)	December 2025

3. MARKET SCOPING ACTIVITY/IES CONDUCTED *(Check all that apply)*

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
✓	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvass sheets/ Market Analysis Report or similar document/s
<input type="checkbox"/>	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ Proof of Attendance/ Reports
<input type="checkbox"/>	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, Market Analysis Report or similar document/ Online Product Reviews

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
<input type="checkbox"/>	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/ Online Product Reviews
✓	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/ Canvass sheets/ Online Product Reviews
<input type="checkbox"/>	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/ Online Product Reviews
<input type="checkbox"/>	Other analogous market scoping activity/ies undertaken: _____	

Notes:

- i. The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.
- ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.

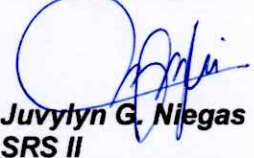
4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA 12009, as may be applicable.


Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. Project Cost Estimate [Does the cost estimate align with current market prices?]	Yes	

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
b. Project Design and Specification [Does available supplier/s meet technical and financial requirements?]		
c. Technical Criteria [Does the market support the proposed technical requirements?]		
d. Delivery Lead Time [Are the timelines for delivery feasible?]		
e. Storage and Warehousing Requirements [Can the storage/ warehousing needs be met considering specific conditions like temperature, humidity, and handling?]		
f. Identified Risk/s [Were there any market risks identified? (e.g., limited suppliers, price volatility)]		

Prepared by:
**Personnel-in-Charge, End-User or
Implementing Unit**


Juvilyn G. Niegas
SRS II
October 13, 2025

Approved by:
Head, End-User or Implementing Unit


James A. Patindol
Director
October 13, 2025



MOLAVE

October 8, 2025

Visayas State University
Central Analytical Services Laboratory
Pangasugan, Baybay City, Leyte

Attention: Ms. Juvylyn Glory Niegas

Dear Ms. Niegas,

As the exclusive Philippine distributor of **FOSS Analytical A/S** and in response to your request for quotation, we are pleased to offer the ff:

QTY	Item No.	Description	Unit Price	Total Price
1 pc	60031807	FOSS PM.Kit, KT8100/8200 12MO	33,270.00	33,270.00

TERMS OF PAYMENT
VALIDITY

: 30 days.
: Price quoted is valid 30 days after receipt of offer, thereafter subject to final confirmation

DELIVERY
REMARKS

: Within 45-60 days from receipt of P.O. at end-user's sites.
: Standard VAT included.

In case of cancellation of your order to us, kindly note the corresponding charges, as follows:

Within 15 days from issuance of P.O. - - NO CHARGE

Within 30 days from issuance of P.O. - - 75%

Within 45 days from issuance of P.O. - - 100%

Thank you so much and we hope to receive your most valued order soon.

Yours very truly,
MOLAVE TRADING, INC.

Ma. Teresa Y. Navarro
Department Manager