



## MARKET SCOPING CHECKLIST

### 1. AGENCY INFORMATION

Name of Procuring Entity	Central Analytical Services Laboratory (CASL)
End-User/Implementing Unit	CASL
Name & Designation of Representative	Juvylyn G. Niegas / SRS II

### 2. PROJECT OVERVIEW

Project Name	CASL PMS 2026
Estimated Budget	155,000.00
Period of Market Scoping [From (mm/yyyy) To (mm/yyyy)]	From October 2025 to November 2025
Expected Date of Delivery (mm/yyyy)	December 2025

### 3. MARKET SCOPING ACTIVITY/IES CONDUCTED *(Check all that apply)*

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
✓	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvass sheets/ Market Analysis Report or similar document/s
<input type="checkbox"/>	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ Proof of Attendance/ Reports
<input type="checkbox"/>	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, Market Analysis Report or similar document/ Online Product Reviews

<b>Check (✓)</b>	<b>Activity/ies Conducted</b>	<b>Documentation (as may be applicable)</b>
<input type="checkbox"/>	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/ Online Product Reviews
✓	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/ Canvass sheets/ Online Product Reviews
<input type="checkbox"/>	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/ Online Product Reviews
<input type="checkbox"/>	Other analogous market scoping activity/ies undertaken:  _____	

**Notes:**

- i. *The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.*
- ii. *The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.*


**4. MARKET SCOPING RESULTS**

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA 12009, as may be applicable.


<b>Parameters</b>	<b>Considered? (Yes/No/ Not Applicable)</b>	<b>Recommendations based on the Market Scoping (Attach additional documents if necessary)</b>
<b>a. Project Cost Estimate</b> [Does the cost estimate align with current market prices?]	Yes	

<b>Parameters</b>	<b>Considered? (Yes/No/ Not Applicable)</b>	<b>Recommendations based on the Market Scoping (Attach additional documents if necessary)</b>
<b>b. Project Design and Specification</b> [Does available supplier/s meet technical and financial requirements?]		
<b>c. Technical Criteria</b> [Does the market support the proposed technical requirements?]		
<b>d. Delivery Lead Time</b> [Are the timelines for delivery feasible?]		
<b>e. Storage and Warehousing Requirements</b> [Can the storage/ warehousing needs be met considering specific conditions like temperature, humidity, and handling?]		
<b>f. Identified Risk/s</b> [Were there any market risks identified? (e.g., limited suppliers, price volatility)]		

Prepared by:  
**Personnel-in-Charge, End-User or  
Implementing Unit**

  
**Juvilyn G. Niegas**  
**SRS II**  
**October 13, 2025**

Approved by:  
**Head, End-User or Implementing Unit**

  
**James A. Patindol**  
**Director**  
**October 13, 2025**





October 09, 2025

**VISAYAS STATE UNIVERSITY**  
Central Analytical Services Laboratory  
Pangasugan, Baybay City, Leyte

Attention : **MS. JUVYLYN GLORY NIEGAS**

Dear Ms. Niegas,

In response to your request for quotation, we are pleased to submit our best offer for the following;

QTY	Item No.	Description	Unit Price	Total Price
1Unit	PREVMAIN	Service Charge for the Preventive Maintenance, Verification, and Tetsing of One (1) unit Agilent AAS 240FS with SN: MY21320004	P 59,780.00	P 59,780.00
1Unit	PREVMAIN	Service Charge for the Preventive Maintenance, Verification, and Tetsing of One (1) unit Agilent MP-AES 4200 with SN: MY16010002	P 59,780.00	P 59,780.00
1Unit	PREVMAIN	Service Charge for the Preventive Maintenance, Verification, and Tetsing of One (1) unit Foss Distillation Kjelttec 8100 with SN: 91823210 (Required PM Kit but not included in the quotation)	P 32,592.00	P 32,592.00

NOTE : Standard Vat Included.  
PAYMENT TERMS : Immediate.  
DELIVERY/SCHEDULE : To be arranged upon the availability of PM Kit for Foss unit within 60 days after receipt of P.O.  
VALIDITY : Prices quoted are valid for 30 days after receipt of offer, thereafter subject to final confirmation.  
REMARKS : The above proposal does not include any replacement part. If this is required, a separate quotation with appropriate repair charge shall be provided.

We hope that you will find this offer in order and may we receive your confirmation soon.

Yours very truly,  
MOLAVE TRADING INC.

ARISTEO P. ALMEROL  
Technical Solution Group-Manager

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891 EDSA South Triangle Diliman, Quezon City 1101 Philippines  
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Email: [molave@acerogroup.org](mailto:molave@acerogroup.org) Website: [www.molavetrading.com](http://www.molavetrading.com)