



**VISAYAS**  
STATE UNIVERSITY

## MARKET SCOPING CHECKLIST

### 1. AGENCY INFORMATION

Name of Procuring Entity	Visayas State University Procurement Office
End-User/Implementing Unit	Infrastructure Project Development
Name & Designation of Representative	Marcelo T. Abrera Jr.—Head, IPDO

### 2. PROJECT OVERVIEW

Project Name	rechargeable battery aa with charger
Estimated Budget	450 per set
Period of Market Scoping [From (mm/yyyy) To (mm/yyyy)]	01/2026-12/2026
Expected Date of Delivery (mm/yyyy)	02/2026

### 3. MARKET SCOPING ACTIVITY/IES CONDUCTED *(Check all that apply)*

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
<input type="checkbox"/>	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvass sheets/ Market Analysis Report or similar document/s
<input type="checkbox"/>	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ Proof of Attendance/ Reports
<input type="checkbox"/>	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, Market Analysis Report or similar document/ Online Product Reviews

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
<input checked="" type="checkbox"/>	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/ Online Product Reviews
<input type="checkbox"/>	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/ Canvass sheets/ Online Product Reviews
<input type="checkbox"/>	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/ Online Product Reviews
<input type="checkbox"/>	Other analogous market scoping activity/ies undertaken: _____	

**Notes:**

- i. The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.
- ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.

#### 4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA 12009, as may be applicable.

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. Project Cost Estimate [Does the cost estimate align with current market prices?]	Yes	P 450 per set




		
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Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
<b>b. Project Design and Specification</b> [Does available supplier/s meet technical and financial requirements?]	Yes	<ul style="list-style-type: none"> <li>• Input Parameter: DC 5V / 2A</li> <li>• Output Parameter: AA 1.2V / 1800mA AAA 1.2V / 900mA</li> <li>• Product Size: 127.5*79.5*26.9±0.5mm</li> <li>• Product Weight: 107±5g</li> <li>• Charging Way: USB Micro Cable / Type-C Cable</li> <li>• Charging Status: Indicator red when charging &amp; Indicator green when full charged</li> <li>• Applicable Product: AA / 1.2V Ni-MH Rechargeable Batteries</li> </ul>
<b>c. Technical Criteria</b> [Does the market support the proposed technical requirements?]	Yes	The market supports the proposed technical requirements for the Rechargeable AA Battery with Charger. Various brands and models that meet standard voltage and capacity specifications are widely available in local electronics stores and online platforms such as Shopee and Lazada. Products also comply with common safety and performance standards..
<b>d. Delivery Lead Time</b> [Are the timelines for delivery feasible?]		Supplier is ready to deliver anytime

<p><b>e. Storage and Warehousing Requirements</b> [Can the storage/warehousing needs be met considering specific conditions like temperature, humidity, and handling?]</p>	<p>Yes</p>	<p>The storage requirements for the Rechargeable AA Battery with Charger can be easily met. It only needs to be kept in a cool, dry place away from direct sunlight and high temperatures. No special storage facilities are required, and standard handling precautions for electronic items are sufficient.</p>
<p><b>f. Identified Risk/s</b> [Were there any market risks identified? (e.g., limited suppliers, price volatility)]</p>		<p>Minimal market risks were identified. Rechargeable AA batteries and chargers are widely available from multiple suppliers. However, there may be minor risks of price fluctuations and limited stock availability for specific brands or models. These can be addressed by early procurement and maintaining alternative supplier options.</p>

Prepared by:

Approved by:

  
**AIZA B. BESAVILLA**  
Clerk

  
**MARCELO T. ABRERA JR.**  
Head, IPDO