



VISAYAS
STATE UNIVERSITY

MARKET SCOPING CHECKLIST

1. AGENCY INFORMATION

Name of Procuring Entity	VISAYAS STATE UNIVERSITY
End-User/Implementing Unit	BUDGETING OFFICE
Name & Designation of Representative	MARIA PRECILLA B. GORRE/ADMIN AIDE VI

2. PROJECT OVERVIEW

Project Name	RAF-BUDGETING OFFICE 2026
Estimated Budget	P150,000
Period of Market Scoping [From (mm/yyyy) To (mm/yyyy)]	October 2025
Expected Date of Delivery (mm/yyyy)	April 2026

3. MARKET SCOPING ACTIVITY/IES CONDUCTED *(Check all that apply)*

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
<input type="checkbox"/>	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvass sheets/ Market Analysis Report or similar document/s
<input type="checkbox"/>	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ Proof of Attendance/ Reports
<input type="checkbox"/>	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, Market Analysis Report or similar document/ Online Product Reviews

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
<input checked="" type="checkbox"/>	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/ Online Product Reviews
<input type="checkbox"/>	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/ Canvass sheets/ Online Product Reviews
<input type="checkbox"/>	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/ Online Product Reviews
<input type="checkbox"/>	Other analogous market scoping activity/ies undertaken: <hr/>	

Notes:

- i. The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.
- ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.


4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA 12009, as may be applicable.


Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. Project Cost Estimate [Does the cost estimate align with current market prices?]	Yes	

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
b. Project Design and Specification [Does available supplier/s meet technical and financial requirements?]	Yes	
c. Technical Criteria [Does the market support the proposed technical requirements?]	Yes	
d. Delivery Lead Time [Are the timelines for delivery feasible?]	Not applicable	
e. Storage and Warehousing Requirements [Can the storage/ warehousing needs be met considering specific conditions like temperature, humidity, and handling?]	Not applicable	
f. Identified Risk/s [Were there any market risks identified? (e.g., limited suppliers, price volatility)]	Not applicable	

Prepared by:


MARIA PRECILLA B. GORRE
 Administrative Aide VI
 Date:

Approved by:


ALICIA M. FLORES
 Head, Budgeting
 Date:



Dong A My Gel 0.5mm Box of 12 Gel Pens

Dong A

SKU: 38004085

Total Qty Available : 18

P259.00

color
Black

Quantity
1



Add to Cart



Buy it now


- Balanced barrel design encourages smooth and fluid writing
- Durable metal tip produces fine vivid lines
- Quick-dry gel ink formula eliminates smearing and smudging
- Box of 12 pcs. gel pens
- Available in Black, Blue, Red & Green Inks



Share



[Shopee Home](#) | [Start Selling](#) | [Download](#) | [Follow us on](#)  

[Notifications](#)  [Help](#) [English](#)  [Sign Up](#) | [Login](#)

 **Shopee Mall**

[Shopee](#) > [Hobbies & Stationery](#) > [Writing Materials](#) > [Pens & Inks](#) > Dong-A My Gel 0.5 mm REFILLS 12pcs/Box BLUE 111512



Mall Dong-A My Gel 0.5 mm REFILLS 12pcs/Box BLUE 111512

4.9  562 Ratings [Report](#)

HAS MURA TODAY

TODAY ONLY!

P205 ~~P219~~ -4%

Shipping  Guaranteed to get by 8 - 10 Oct >
Get a P50 voucher if your order arrives late.

Shopping Guarantee  100% Authentic · Free & Easy Returns 

Quantity

- 1 +

 Add To Cart

Buy Now





Share:    

 Favorite (254)

 **Dong-A Philippines (Official)**
Official Seller of Dong-A Philippines

Ratings



227.6K




Response Rate

100%


Joined

8 years ago


 


  


Hi Guest [Sign in](#)

[Sale Items](#) | [Shop by Category](#)  | [eBooks](#) | [New Arrivals](#) | [Wattpad](#) | [Manga](#) | [KPOP](#) | [Gift Cards](#) | [Sulit Reads](#) | [Pre-order](#)

P29.00





 Add to cart




Papermate Pen Ink Refill Yellow Twirl 0.5mm 4017445 -...

P54.00





 Add to cart




Papermate Pen Ink Refill Lime Light 0.5mm 4017434 -...

P42.00





 Add to cart




DONG-A UKNOCK BALLPOINT PEN INK REFILL, BLACK 0.5MM

P44.00





 Add to cart




Papermate Pen Ink Refill Yellow Twirl 0.5mm 4017445 -...

P44.00





 Add to cart




Papermate Pen Ink Refill Lime Light 0.5mm 4017434 -...

P29.00



 Add to cart



DONG-A UKNOCK BALLPOINT PEN INK REFILL, BLACK 0.5MM