



## MARKETSCOPINGCHECKLIST

### 1. AGENCY INFORMATION

Name of Procuring Entity	GENERAL SERVICES OFFICE
End-User/Implementing Unit	BUILDING AND HOUSING MAINTENANCE
Name & Designation of Representative	RAFFY ANDREW G. LORETO – BHM UNIT HEAD, GENERAL SERVICES

### 2. PROJECT OVERVIEW

Project Name	<i>BHMU LIB-2026</i>
Estimated Budget	<b>₱ 50,000.00</b>
Period of Market Scoping [From(mm/yyyy)To(mm/yyyy)]	<b>11/2025 – 11/2025</b>
Expected Date of Delivery (mm/yyyy)	<b>01/2026</b>

### 3. MARKET SCOPING ACTIVITY/IES CONDUCTED(*Check all that apply*)

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (✓)	Activity/ies Conducted	Documentation (as maybe applicable)
✓	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvasssheets/MarketAnalysis Report or similar document/s
<input type="checkbox"/>	Participation in summits, fora, or conferences	Highlights of consultations or meetings/Proof of Attendance/ Reports
✓	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, MarketAnalysis Report or similar document/ Online Product Reviews

Check (✓)	Activity/ies Conducted	Documentation (as maybe applicable)
✓	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/Online Product Reviews
✓	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/Canvass sheets/ Online Product Reviews
<input type="checkbox"/>	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/Online Product Reviews
<input type="checkbox"/>	Other analogous market scoping activity/ies undertaken:  _____	

Notes:

- i. The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.
- ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.

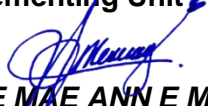
#### 4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA12009, as may be applicable.

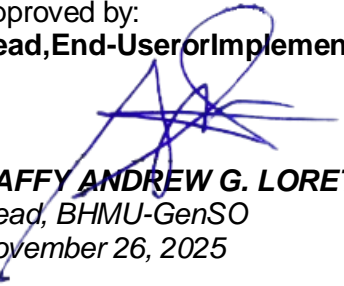
Parameters	Considered ? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
<b>a. Project Cost Estimate</b> [Does the cost estimate align with current market prices?]	Yes	The total estimated cost aligns with current 2025–2026 market prices based on canvassing from local hardware stores and industrial supply shops. Prices for drill bits, impact drills, drill bit sets, measuring tapes, riveters, PPE gloves, and surveyor tape fall within typical retail and wholesale ranges. Estimates are realistic and consistent with current market conditions.

<b>Parameters</b>	<b>Considered? (Yes/No/ Applicable)</b>	<b>Recommendations based on the Market Scoping</b> <i>(Attach additional documents if necessary)</i>
<b>b. Project Design and Specification</b> [Does the market support the proposed technical requirements?]	Yes	All required tools and materials such as HSS-Cobalt drill bits, SDS concrete drill bits, impact drills (600W), fiberglass measuring tapes, and brad point wood bits are widely available from multiple suppliers. Specifications including size, diameter, and performance ratings are standard and easily met by commercial brands.
<b>c. Technical Criteria</b> [Does the market support the proposed technical requirements?]	Yes	The technical specifications for metal, wood, and masonry drill bits, including size variations (2mm–18mm), SDS type compatibility, and required length (450mm), are commonly supported in the market. Impact drill specifications (600W power, up to 48,000 bpm, 1.5–13mm chuck capacity) match widely available hardware models.
<b>d. Delivery Lead Time</b> [Are the timelines for delivery feasible?]	Yes	The listed items are standard tools and PPE typically available on-hand from hardware suppliers. Delivery is feasible within <b>3–7 days</b> , with no anticipated delays. Specialized drill bit sizes may require short lead times depending on stock levels, but remain within acceptable procurement timelines.
<b>e. Storage and Warehousing Requirements</b> [Can the storage/warehousing needs be met considering specific conditions like temperature, humidity, and handling?]	Yes	Tools and consumables require minimal storage and can be safely kept in the GSO tool room. Items such as drill bits and gloves require only organized shelving, while impact drills and surveyor tapes need standard dry storage. No special storage conditions are necessary.
<b>f. Identified Risk/s</b> [Were there any market risks identified? (e.g., limited suppliers, price volatility)]	Minimal/Yes	Minor risks include occasional limited stock of certain drill bit diameters and possible price fluctuations for tool sets. Availability of high-quality HSS-Cobalt and SDS bits may vary by supplier. Mitigation: canvass multiple hardware suppliers, secure early procurement, and consider secondary brands that meet technical standards.

Prepared by:  
**Personnel-in-Charge, End-User or  
Implementing Unit**

  
**ALFE MAE ANN E. MARINAY**  
GenSO Clerk  
November 26, 2025

Approved by:  
**Head, End-User or Implementing Unit**

  
**RAFFY ANDREW G. LORETO**  
Head, BHMU-GenSO  
November 26, 2025

**FOR LIB UNDER BUILDING AND HOUSING MAINTENANCE**

60M Long (Surveyors Tape); Fiberglass	1	unit	3,000.00	3,000.00
4TB External Hard Drive; Interface: USB 3.2 Gen 1, USB 2.0 Transfer Rate: up to 5Gb/s	1	unit	9,000.00	9,000.00
Twist Drill Bit (HSS - Cobalt) for Metal; dia 3/16" (4.8mm)	8	pcs	75.00	600.00
Twist Drill Bit (HSS - Cobalt) for Metal; dia 5/32" (4mm)	30	pcs	75.00	2,250.00
Twist Drill Bit (HSS - Cobalt) for Metal; dia 6mm	3	pcs	150.00	450.00
Twist Drill Bit (HSS - Cobalt) for Metal; dia 8mm	3	pcs	250.00	750.00
Twist Drill Bit (HSS - Cobalt) for Metal; dia 10mm	2	pcs	350.00	700.00
Brad Point Drill Bit Set for Wood; Set includes dia 3mm, 4mm, 5mm, 6mm, 7mm, 8mm, 10mm	2	sets	500.00	1,000.00
Brad Point Drill Bit for Wood; dia 2mm	3	pcs	75.00	225.00
Masonry Drill Bits Set; Set include dia 4mm, 5mm, 6mm, 8mm, 10mm	2	sets	400.00	800.00
SDS Hammer Drill Bit for Concrete; dia 12mm x 450mm	2	pcs	250.00	500.00
SDS Hammer Drill Bit for Concrete; dia 18mm x 450mm	1	pcs	400.00	400.00
8M Long Steel Measuring Tape	2	units	400.00	800.00
5M Long Steel Measuring Tape	3	units	250.00	750.00
Manual Riveter for Blind Rivets	2	units	350.00	700.00
Impact Drill; Power output: 600 W Impact rate at no-load speed: 0 – 48,000 bpm Chuck capacity, min./max.: 1.5 – 13 mm	2	units	3,000.00	6,000.00
Work Gloves, Knitted, Dotted, M	15	pcs	65.00	975.00
Work Gloves, Knitted, Dotted, L	15	pcs	65.00	975.00
Work Gloves, Knitted, Dotted, XL	10	pcs	65.00	650.00