

MARKET SCOPING CHECKLIST

1. AGENCY INFORMATION

Name of Procuring Entity	Visayas State University
End-User/Implementing Unit	Department of Statistics
Name & Designation of Representative	Molley Venice Nuñez

2. PROJECT OVERVIEW

Project Name	Supply and Delivery of Korean Blinds
Estimated Budget	3000
Period of Market Scoping [From (mm/yyyy) To (mm/yyyy)]	10/2025 to 10/2025
Expected Date of Delivery (mm/yyyy)	01/2026

3. MARKET SCOPING ACTIVITY/IES CONDUCTED (Check all that apply)

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (√)	Activity/ies Conducted	Documentation (as may be applicable)	
	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvass sheets/ Market Analysis Report or similar document/s	
	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ Proof of Attendance/ Reports	
Review of technical, financial, or market/scientific reports		Reports / Summaries/ Screenshots / Brochures / Publications, Market Analysis Report or similar document Online Product Reviews	

Check (√)	Activity/ies Conducted	Documentation (as may be applicable)	
	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/ Online Product Reviews	
	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/ Canvass sheets/ Online Product Reviews	
	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/ Online Product Reviews	
	Other analogous market scoping activity/ies undertaken:		

Notes:

- The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.
- ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.

4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA 12009, as may be applicable.

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. Project Cost Estimate [Does the cost estimate align with current market prices?]	Yes	Unit Cost Estimate: PhP 3,000.00

Р	arameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
Spe [Do sup tecl	ject Design and ecification es available plier/s meet nnical and financial uirements?]	Yes	Type: Blackout Combi Blinds Made of two horizontal fabric layers Material: Polyester Fabric Color: Dark Gray Double-layer Roller Shutter • The alternating layers can be adjusted to allow for varying degrees of light and privacy. • Can be installed for outside mount or inside mount 180*160cm (width*height) Free Installation Warranty of 1 month
[Do sup tech	hnical Criteria es the market port the proposed nnical uirements?]	Yes	
[Are	very Lead Time e the timelines for very feasible?]	Yes	
Wa Rec [Ca war met spe tem	rage and rehousing quirements n the storage/ rehousing needs be t considering cific conditions like sperature, humidity, handling?]	Not Applicable	Items will be directly delivered to the office.
[We mai (e.g	ntified Risk/s ere there any rket risks identified? g., limited suppliers, ee volatility)]	Yes	Limited Risks

Prepared by:

Personnel-in-Charge, End-User or

Implementing Unit

MOLLEY VENICE NUÑEZ Clerk, DStat

October 7, 2025

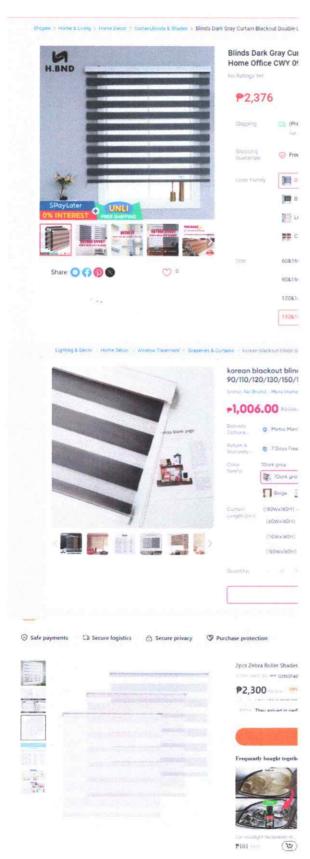
Approved by:

Head, End-User or Implementing Unit

SWEET CHARISH G. GODINEZ

Head, DStat 9

October 7, 2025



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