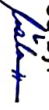



LINE ITEM BUDGET
for Budget Year 2026

END-USER/UNIT: CASHIERING
Program : MOOE 2026
REGULAR AGENCY FUND/GENERAL FUND
TOTAL BUDGET ALLOCATION: 200,000.00

MFO	Projects, Programs and Activities (PAPs):	Account Titles	Budget Allocation
SOT: Intelligent and prudent financial investments on green and smart infrastructure, laboratory and research facilities.	Preparation of various Financial Reports	Office supplies Expenses	44,410.00
	Maintenance of the workplace cleanliness and sanitation.	Other Supplies and Materials Expenses	1,590.00
	Preparation of Cash Office Manual	Office supplies Expenses	5,000.00
	Review, revision and implementation of Cash Office Procedure Manual.	Office supplies Expenses	5,000.00
	Preparation of payment vouchers, check payments, LDDAP, ACIC etc.	Office supplies Expenses	40,000.00
	Collection of all University Income	Office supplies Expenses	30,000.00
	Training sessions for cashiering staff on updated policies and systems (COA,DBM,CHED,GPPB,CSC,BOT,DOF)	Office supplies Expenses	2,000.00
	Implementation of Financial Management System	Office supplies Expenses	5,000.00
	Implementation of Financial Management System	Semi-Expendable Expenses	45,000.00

	Compliance with ISO and other accreditation activities	Office supplies Expenses	2,000.00
	Contingency Fund	Office supplies Expenses	20,000.00
	TOTAL		200,000.00
<div> <div>Prepared by:</div> <div>  </div> <div>LIALENVE N. VALENZONA</div> <div>End-user</div> </div> <div> <div>Submitted by:</div> <div>  </div> <div>QUEEN-EVERY ATUPAN</div> <div>Immediate Supervisor</div> </div>			