



VISAYAS
STATE UNIVERSITY

MARKET SCOPING CHECKLIST

1. AGENCY INFORMATION

Name of Procuring Entity	Procurement Office
End-User/Implementing Unit	VSU-Cebu Office
Name & Designation of Representative	Jenefer B. Jayme

2. PROJECT OVERVIEW

Project Name	Additional Water Storage in VSU-Cebu
Estimated Budget	P48,000.00
Period of Market Scoping [From (mm/yyyy) To (mm/yyyy)]	10/2025 to 10/2025
Expected Date of Delivery (mm/yyyy)	10/2026

3. MARKET SCOPING ACTIVITY/IES CONDUCTED *(Check all that apply)*

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
☒	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvass sheets/ Market Analysis Report or similar document/s
☐	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ Proof of Attendance/ Reports
☐	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, Market Analysis Report or similar document/ Online Product Reviews

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
☒	Review of product or service brochures , marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/ Online Product Reviews
☒	Price sourcing for quotations or cost estimates from suppliers , contractors, or consultants	Price quotations/Canvass sheets/ Online Product Reviews
☐	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/ Online Product Reviews
☐	Other analogous market scoping activity/ies undertaken: _____	

Notes:

- i. The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.
- ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or implementing Unit pertinent to the activities conducted.

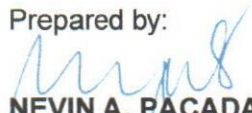
4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA 12009, as may be applicable.

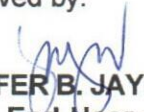
Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. Project Cost Estimate [Does the cost estimate align with current market prices?]	Yes	

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
b. Project Design and Specification [Does available supplier/s meet technical and financial requirements?]	Yes	
c. Technical Criteria [Does the market support the proposed technical requirements?]	Yes	
d. Delivery Lead Time [Are the timelines for delivery feasible?]	Yes	
e. Storage and Warehousing Requirements [Can the storage/ warehousing needs be met considering specific conditions like temperature, humidity, and handling?]	NA	
f. Identified Risk/s [Were there any market risks identified? (e.g., limited suppliers, price volatility)]	NA	

Prepared by:


NEVIN A. PACADA
 Personnel-in-Charge, End-User or
 Implementing Unit
 October 8, 2025

Approved by:


JENEFER B. JAYME
 Head, End-User or Implementing Unit
 October 8, 2025

[Signature over Printed Name]
[Position/Designation]
[Date]

[Signature over Printed Name]
[Position/Designation]
[Date]

REQUEST FOR QUOTATION

Date: 10-07-25

Please quote your least government price for the article/s listed below:

Dept./Office: VSU-Cebu Office
Purpose: For lodging use

REQUEST FOR QUOTATION

Canvass No.: C-25-07
of the Hardware Corp.

Canvass No.: C-25-07

[illegible]

Dept./Office: VSU-Cebu Office
Purpose: For lodging use

(Printed Name & Signature of Supplier)

REQUEST FOR QUOTATION

Date:

be|nom|ad hardware Depot Cebu

Please quote your least government price for the article/s listed below:

Dept./Office: VSU-Cebu Office
Purpose: For lodging use

BELMONT

Hardware Depot

Belmont Hardware Depot
P. Burgos & Legaspi Sts., Cebu City, Philippines
Tel. Nos.: (032) 256-1252 to 54
Fax No.: (032) 253-4621
Cel. #: 0917-5314716 or 0922-8227204
Email: depotcebu@belmont.ph
Website: www.belmontdepot.com
Facebook.com/CebuBelmontinc

QUOTATION:

To: VSU
Attn:

Quotation No: 000225
Date: 10/7/2025 3:14:25 PM
Salesman: RBARICUATRO
Mode: Cash

Thank you for giving us the opportunity to quote on your requirements.

Item Number	Item Description	Qty	UOM	Price	DiscAmt	DISC Price	Amount
600300010903	RESTANK S/S WATER TANK SGHZ-2000	1.00	PC	40,950.00	0.00	40,950.00	40,950.00

No. of Items 1

Order Subtotal: 40,950.00

Balance Due: 40,950.00

Terms and Conditions

Prices are Vat inclusive, and subject to change without any prior notice. This quotation is valid for 7 working days from the quotation date. Otherwise, confirmation is required. Availability of stock or actual viewing should be confirmed prior in making of purchase order. If delivery is outside Cebu, shipping cost will be shouldered by the Buyer.

Should the above quotation be agreeable with you, please don't hesitate to contact the undersigned.

Please make all checks payable to Cebu Belmont Inc. or Belmont Hardware Depot

Very Truly Yours,

Mary Je
Sales in-Charge

APPROVED BY:

CHUCK C. SACION
Store Manager