



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
**PHILOSOPHY AND
SOCIAL SCIENCES**

6 November 2023

DR. DANIEL LESLIE S. TAN
OIC President
Visayas State University
Baybay City, Leyte


Dear *Dr Tan*:

I would like to request permission and approval from your office that I may be granted the three-day "**Educational Leave**" privilege on December 15, 18 and 19, 2023.

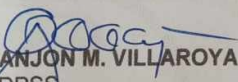
On these dates, I will be in Manila together with my husband to watch the *Taekwondo* game of my daughter in the 2023 Batang Pinoy & Philippine National Games which will be held at the Cuneta Astrodome.

Thank you and I am looking forward for your positive action on this request.

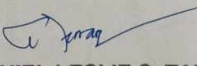
Very respectfully yours,


GILDA P. NAYRE
Administrative Aide VI

Recommending Approval:


AL FRANJON M. VILLAROYA
Head, DPSS

Approved:


DANIEL LESLIE S. TAN
OIC President
6/11/8/23

DEPARTMENT OF PHILOSOPHY
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