



UNIVERSITY CLEARANCE
(for Faculty and Staff)

Name: ANANIAS N. YUNZAL JR.

Position: INSTRUCTOR 1

Signature: _____

Address and Mobile Number: Brgy. Buenavista, Baybay City, Leyte

Dept./Office: VSU Integrated High School Last Day of Service in VSU: _____

Purpose: [] Resignation [] Retirement [] Transfer [/] Teacher /Study Leave []
Others _____

Reason, if resignation: _____

Effective Date: June 8, 2024

Cleared of work-related accountabilities:

SHALOM GRACE S. VEGA

Name and signature of Department /Unit Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Office

Name of Authorized
Official

Signature

Date Signed

VP Administrative and Finance
(includes units under VPPRGAS)

ELWIN JAY V. YU

7/14/24

VP Research, Extension &
Innovation

SANTIAGO T. PEÑA

7/14/24

VP Academic Affairs
(includes offices under VP for Student
Affairs and Services)

ROTACIO S. GRAVOSO

7/22/24

Approved:

PROSEIVY G. YEPES

University President

Date: _____

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for thirty (30) days or more is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Recruitment, Selection, Placement and Personnel Records Office (RSPPRO). Processing of clearance certificate shall follow the order of number indicated.



13 October 2023

Dr. Shalom Grace C. Sugano
Principal, VSUIHS
Visca, Baybay City, Leyte

Dear **Dr. Sugano:**

This is in connection with the endorsement of the VSUIHS Personnel Committee for **Mr. Ananias N. Yunzal** to pursue Doctor of Education major in Science Education at Cebu Normal University. Mr. Yunzal was already taking, on his own, PhD in Education major in Research & Evaluation. Since it is not vertically aligned with his MS degree, he will shift to Doctor of Education major in Science Education but he still has to take additional subjects.

Quoted hereunder is the action of the VSU Scholarship/Fellowship Committee for Academic Staff thru its meeting dated October 5, 2023 which was approved by the University President.

VSFC-AS Res. No. 535
Series of 2023

Action: Recommending approval for two (2) years study leave with pay under Fellowship grant.

Certified True and Correct:


MA. FEL. GAYANILO
Secretary VSFC-AS

cc: Mr. Ananias N. Yunzal
LDHRAO Files