



November 28, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte


Dear **Dr. Tulin**:

I would like to ask permission from your office that I may be granted to avail the Five Days "Educational Tour" privilege based on memo Circular No. 18. S. 2009 on December ~~8-9~~ ⁷⁻¹³, 2022.

On these dates, I will be at UPLB for my final exam and public defense of my PhD dissertation. These dates will also provide me a co-learning opportunity to visit PCARRD, SEARCA, STARDDDEC, IRRI, BIOTECH, PHILRICE, IPB and other RDE centers at UPLB.

Hoping for your kind approval on this request.

Very truly yours,


ROSA OPHELIA D. VELARDE
Associate Professor I

Recommending Approval:


MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation



EDGARDO E. TULIN
President