



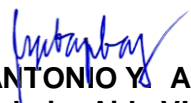
March 24, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear Sir:

I wish to request your kind permission that I be allowed to monetize 50% of my accumulated leave credits for CY 2023. The proceeds obtained on my leave monetization will be used to repair / renovate my humble house.

Sincerely yours,


ANTONIO Y. ABAYABAY
Admin. Aide VI