

Barcode #:

274923



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**COMPUTER SCIENCE  
& TECHNOLOGY**

May 30, 2025

**DR. PROSE IVY G. YEPES**

President, VSU

VisCA, Baybay, Leyte

Thru: **DR. MOISES NEIL V. SERIÑO**  
VP for Administration and Finance



**Madam:**

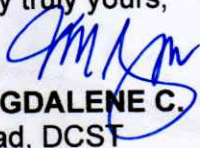
Greetings!

I would like to request monetization equivalent to thirty days (30). I have health problems since I got diagnosed with Thyroid cancer in 2022 and I underwent full thyroidectomy last January 2023. I have a lot of medications each day as well as a laboratory tests every three months to monitor the changes of my blood and protein levels to check for possible cancer cells for earlier intervention. To supplement the financial needs during this time is the reason for my monetization.

I am looking forward to your favorable response to this request.

Thank you very much.

Very truly yours,

  
**MAGDALENE C. UNAJOAN**  
Head, DCST

Recommending Approval:

**MOISES NEIL V. SERIÑO**  
VP for Administration and Finance

Approved:

**PROSE IVY G. YEPES**  
President

*Pending subject to  
availability of savings  
by 4th Quarter*



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