



VISAYAS STATE UNIVERSITY

OFFICE OF THE CHIEF OF UNIVERSITY
SERVICES FOR HEALTH, EMERGENCY AND
RESCUE (USHER)

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March 29, 2023

DR. EDGARDO E. TULIN
President
Visayas State University
Visca, Baybay, Leyte



Thru: DANIEL LESLIE S. TAN, PhD
VP for Admin and Finance

Dear Sir:

Good day!

I would like to apply for thirty days monetization of my leave credits earned through my twenty-nine years of government service. This can help me a lot in my follow-up visits to my endocrinologist.

Thank you.

Very truly yours,

Maria Belen J. Buzon
DR. MARIA BELEN J. BUZON
Dentist

Recommending Approval:

Edgar E. Tulin
DR. DANIEL LESLIE S. TAN
Vice-Pres. for Admin & Finance

Approved by

DR. EDGARDO E. TULIN
President