



**VISAYAS**  
STATE UNIVERSITY



DEPARTMENT OF  
**COMPUTER SCIENCE  
& TECHNOLOGY**

March 18, 2024

**DR. PROSE IVY G. YEPES**

President, VSU

VisCA, Baybay, Leyte

Thru: **DR. EDGARDO E. TULIN**  
VP for Administration and Finance

**Madam:**

Greetings!

I would like to request for monetization equivalent to fifty days (50). I have two children who are enrolled in the VSU Integrated Highschool and an 11-month-old baby. My children and I commute to work every day from Albura. My wife is a stay-at-home mother to take care of our newborn child. Bills have piled up since delivery of our youngest son up to now. To supplement the financial needs during this time is the reason for my request of this monetization.

I am looking forward to your favorable response to this request.

Thank you very much.

Very truly yours,

**DIONESIO I. ESTUPA**  
Laboratory Technician

Recommending Approval:

**EDGARDO E. TULIN**  
VP for Administration and Finance

Approved:

**PROSE IVY G. YEPES**  
President

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ID 9108658749



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**FM-VSU-03**  
V2 05-09-2023

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