



VISAYAS
STATE UNIVERSITY



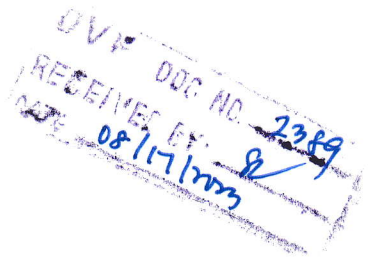
COLLEGE OF
ARTS & SCIENCES

10 August 2023

Dr. Edgardo E. Tulin
President, Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Beatriz S. Belonias
VP for Academic Affairs

Dr. Maria Juliet C. Ceniza
VP for Research, Extension and Innovation



Sir:

Greetings!

Please allow me to avail of the 5-day educational tour to Singapore from August 23-31, 2023, and if granted, I would like to request for the issuance of an authority to travel to Singapore on the said dates. Rest assured that I will make arrangement for classes that will be missed during my trip.

Thank you very much.

Respectfully yours,

mtploretto
MA. THERESA P. LORETO
Dean, CAS & Director, ARI Center

Recommending Approval:

[Signature]
BEATRIZ S. BELONIAS
VP for Academic Affairs

[Signature]
MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation
8/11/23

Approved:

[Signature]
EDGARDO E. TULIN
University President

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