VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

TRAVEL REQUEST

June 23, 2022

VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

TRAVEL REQUEST

June 23, 2022

Name: JANSEL JOI C. VILLAS	Name: JANSEL JOI C. VILLAS
(Signature) Designation: Admin Aide III/ ddrc	Designation: Admin Aide III/ ddrc (Signature)
Destination: Tanauan, Leyte	Destination: Tanauan, Leyte
Date of Travel: June 28-29, 2022	Date of Travel: June 28-29, 2022
PURPOSE: To attend the GAD Agenda Planning Workshop	PURPOSE: To attend the GAD Agenda Planning Workshop
,	
Estimated Expenses:	Estimated Expenses:
Source of Funds:	Source of Funds:
Transportation:	Transportation:
DILBERTO O. FERRAREN Signature of Immediate Supervisor	DILBERTO O. FERRAREN Signature of Immediate Supervisor
RECOMMENDING APPROVAL:	RECOMMENDING APPROVAL:
Dept. Head/Chairman	Dept. Head/Chairman
n/a	n/a
(If other than Dept. Office Head)	(If other than Dept. Office Head)
n/a Dir. Of Instruction/Research & Extension	n/a Dir. Of Instruction/Research & Extension
APPROVED:	APPROVED:
EDGARDO E. TULIN President	EDGARDO E. TULIN President