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March 28, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Baybay City, Leyte

Thru: **Dr. Beatriz S. Belonias**
Vice-President for Academic Affairs

Sir:

I am writing this letter to respectfully apply and avail the **3-day Educational Tour** from April 3 – 5, 2023. My grandmother and I are going to Manila this coming weekend to spend the coming week there. We were invited by my aunt (my grandmother's daughter), Aida Diao Pizarro, who works in Japan, to be with her on that said week; with our fare, food, and accommodation shouldered by her.

To maximize our stay, my cousin, Jasmine Diao Pizarro, and I, have planned to visit the National Museum of Fine Arts, National Museum of Natural History, and National Museum of Anthropology. Aside from that, I will be meeting some colleagues at the University of Santo Tomas as I have longed for to be in their Library and to purchase a book on Chinese Philosophy written by none other than the Philippine's prominent Eastern Scholar, Dr. Alfredo Co.

As an educator and a Philosophy instructor of our university, I believe that this trip will help me understand more our culture and history as a country and appreciate more the struggles that we went through as a nation.

I am hoping for your favorable response on this request. Attached is the Arrangement of Classes for your perusal. Thank you.

Respectfully yours,

JOHN MARTIN A. DIAO
Instructor I, DLABS

Noted:

JETT C. QUEBEC
Head, DLABS

Recommending Approval:

BEATRIZ S. BELONIAS
Vice-President for Academic Affairs

MA. THERESA P. LORETO
Dean, CAS

Approved:

EDGARDO E. TULIN
VSU President

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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