



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
FOREST SCIENCE

November 14, 2025

DR. PROSE IVY G. YEPES

President

Visayas State University

Thru: **DR. MOISES NEIL V. SERIÑO**

Vice – President for Administration and Finance

Dear **Dr. Yepes**:

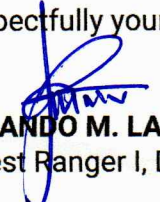
Good day.

I would like to respectfully request approval for the monetization of twenty (20) days of my leave credits. The proceeds from this monetization will be used to pay for my son's school fees at VFES.

Hoping for your kind consideration.

Thank you and God bless.

Respectfully yours,


ROLANDO M. LAURIÑO
Forest Ranger I, DFS



DEPARTMENT OF FOREST SCIENCE

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