

November 19, 2024

**Dr. Prose Ivy G. Yepes**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru:

**Rotacio S. Gravoso**  
Vice President for Academic Affairs

Dear Madam President,

This year has been very excruciatingly painful to me as it is full of tears and challenges. One of the reasons is that I was one of those who were not promoted for one reason or another. However, I do count my blessings. My blessings include the following: I was able to get through with some of the challenges; I have already experienced how it is to be recommended (again) to attend training workshops funded by the university; and the new administration was able to let me experience "Social Justice" on my part after all the humiliations I have had experienced years back.

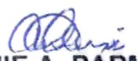
With this update, I would like to request your good office the permission for me to go on educational tour to see historical places, tourist spots, and the Disneyland in Hong Kong, I would also like to be given the authority/ permit to travel abroad or outside the country *on*

*Nov. 30 - Dec 06, 2024. ✓*

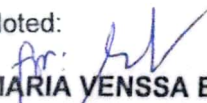
The expenses for this travel will be personally shouldered by me.

Thank you very much.

Very truly yours

  
**ANNIE A. PARMIS**  
Faculty member, DALL

Noted:


  
**MARIA YENSSA E. GABUNADA**  
Head, DALL

Recommending Approval:

  
**GLENN G. PAJARES**  
Dean, CAS

  
**ROTACIO S. GRAVOSO**  
VP for Academic Affairs

Approved:

  
**PROSE IVY G. YEPES**  
President