



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**SECONDARY EDUCATION**

May 6, 2025

**DR. PROSE IVY G. YEPES**  
VSU President  
Visayas State University

**Subject: Approval of Salary Monetization Due to Medical Reasons**

Dear Dr. Yepes:

Greetings!

This is to formally indicate that I am requesting a 15 days of salary monetization in accordance with the applicable rules and regulations, due to ongoing health concerns that require continuous medical attention.


I am currently undergoing monthly check-ups and treatment for a lung condition, and I am on regular medication as prescribed by my physician. Additionally, I am under constant monitoring for thyroid nodules, which requires follow-up consultations and laboratory procedures.

The monetization of my salary will greatly assist in covering the medical expenses and ensure that I am able to continue my treatment and monitoring without disruption.

This approval is granted with the understanding that it is in support of my well-being and in consideration of my health condition.

Thank you for your attention and understanding.

Respectfully,

  
**CHRISTY M. DESADES**  
Head, DSED  
Contact no. 09302244252



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ISO 9001:2015  
ID 9106658749



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V4 01-23-2025  
No. 25-129