

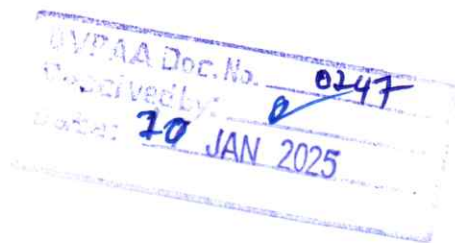
16 January 2025

**PROSE IVY G. YEPES**

President

Visayas State University

Thru:

**ROTACIO S. GRAVOSO**Vice President for Academic Affairs,  
Chairperson, VSFC-AS

Dear Dr. Yepes,

We respectfully endorse the request of **Dr. Cheryl C. Batistel, Ms. Honeylene V. Ongy and Mr. Ern Oliver Balondo**, DBS Faculty members, to avail the **5-day Educational Tour leave** from March 17 to 21, 2025. They will be travelling visiting universities, botanical parks and historical places in Kaoshiung, Taipei and other nearby cities in Taiwan. We support that this visit will not only give them time to relax and enjoy but also widen their understanding of the Taiwanese culture.

We look forward to your positive response to this request.

Truly yours,

DEPARTMENT PERSONNEL COMMITTEE:

*abstain*  
**CHERYL C. BATISTEL**  
Chairman*[signature]*  
**SENENA A. CESAR**  
Member*[signature]*  
**ANALYN M. MAZO**  
Member*[signature]*  
**BEATRIZ S. BELONIAS**  
Member*[signature]*  
**ROSALINA D. POLIQUIT**  
Member*[signature]*  
**DARIUS NOEL MIÑOZA**  
Member*[signature]*  
**EUNICE KENEE L. SERIÑO**  
Member

Endorsed:

*[signature]*  
**REV RHIZZA L. AURE**  
Dean, FNMS

Recommending Approval:

*[signature]*  
**ROTACIO S. GRAVOSO**  
Chairman, VSFC-AS

Approved:

*[signature]*  
**PROSE IVY G. YEPES**  
President