



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**TEACHER EDUCATION**

April 28, 2025

**Prose Ivy G. Yepes**

President

Visayas State University

ViSCA, Baybay City, Leyte

Dear Ma'am,

Good day!

May I request that you consider my monetization this year 2025. The financial support will be used for my annual executive check-up.

This has been the recommendation of the USHER during the submission of health records for the JC3 reclassification last year, considering my age, almost at mandatory retirement three years from now.

I am looking forward to your prompt and earnest consideration of this matter.

Thank you very much.

Truly yours,

**RIZALINA D. TRUYA**