

## NATIONAL COCONUT RESEARCH CENTER-VISAYAS

20 July 2023

**Dr. Edgardo E. Tulin**University President
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin,

I would like to avail an "educational tour privilege" as embodied in UAdCo Resolution No. 7, s. 2008 this coming August 3, 4 & 7, 2023. The UAdCo Resolution permits faculty and staff to go on an educational tour anywhere in the Philippines for a maximum of three (3) days on official time only.

On the dates indicated, I will visit some travel destinations in Cebu City.

Hoping for your kind approval.

Respectfully,

ANTONIO Y ABAYABAY

Admin Aide VI

Recommending Approval:

MARISEL A. LEORNA

Director

Approved:

President (1/2/1/2)



