



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
TEACHER EDUCATION

27 November 2024

PROSE IVY G. YEPES

President

Visayas State University

ViSCA, Baybay City, Leyte

RECEIVED
30/11/2024
4/03/2025

Dear Ma'am,

I may appeal to the administration, especially our university president, to whom my letter is addressed, that I'll take advantage of the educational tour from February 20, 21, and 24, 2025 to visit landmarks and other beautiful spots in Vietnam. During my stay in the said country, I must answer the call of my duty as an officer to help facilitate and be a panel member of the international conference organized by the Network of Professional Researchers and Educators (NPRE) at the University of Economics and Finance in Ho Chi Minh, Vietnam, on February 20-22, 2025.

This activity will also help me strengthen my cooperation with Southeast Asian researchers and more learning in promoting and organizing local events, especially because it is one of the aims of VSUFANAI where I am a member and one of the board of directors of the VSUFAN to sponsor conferences like this.

I will personally shoulder the expenses. I also assure you that my few days' absence will not hamper my topics/lessons in the subjects assigned to me.

I am looking forward to your prompt and earnest consideration of this matter. Thank you very much.

Truly yours,

RIZALINA D. TRUYA

Noted:

ROSARIO P. ABELA
Dept. Head, DTE

BAYRON S. BARREDO
Dean, College of Education

Recommending Approval:

ROTACIO S. GRAVOSO
Vice President for Academic Affairs

Approved:

PROSE IVY G. YEPES
VSU President



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