



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
PEST MANAGEMENT

August 1, 2025

DR. PROSE IVY G. YEPES
University President
Visayas State University
Baybay City, Leyte


Dear President Yepes,

Good day! I am writing you this letter to allow me process for a monetization of my ten (10) sick leaves. The amount that I will receive will be intended to be used as additional budget for my medical expenses on December. Since I already have my health maintenance.

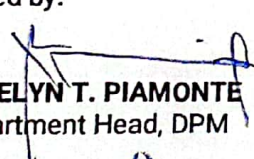
Hoping for your positive response.

Thank you and God bless you always!

Respectfully Yours,


ARMANDO M. PABON
Administrative Aide IV, DPM

Noted by:


ROBELYN T. PIAMONTE
Department Head, DPM

Approved by:


PROSE IVY G. YEPES
University President



DEPARTMENT OF PEST MANAGEMENT
Visayas State University, Baybay City, Leyte
Email: pestmgmt@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1034



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