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STATE UNIVERSITY

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**MEMORANDUM NO.** 1242  
Series of 2025

**TO:** **Ms. Althea Valerie C. Casangcapan**, *Faculty, Dept. of Physics*

**RE:** **UADCO Referendum 76, s. 2025.**

**FROM:**   
**PROSE IVY G. YEPES**  
University President

**DATE:** 29 September 2025

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The undersigned is forwarding UADCO Referendum No. 76, series 2025, which is **Approval of your request for study leave with pay to pursue MS in Applied Physics from September 1, 2025 to August 21, 2027 under VSU Fellowship Grant. Furthermore, the University President is authorized to sign the scholarship contract.**

This is for your information, dissemination, appropriate action following the university policies and usual support.

**cc:** **Ms. Hazelle V. Asaldo**, *University Board Secretary*  
**Prof. Marlon F. Sacedon**, *Dept. Head, Dept. of Physics*  
**Ms. Honey Sofia V. Colis**, *Director, HRMO*

**OFFICE OF THE PRESIDENT**

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**FM-OOP-01**  
V06-01-23-2025  
No. **25-1242**



**UNIVERSITY ADMINISTRATIVE COUNCIL**

*Proposal* : *Application for Study Leave*

The UADCO passed:

**UADCO Referendum 76, s. 2025**

Approving the requests of VSU faculty member's application for study leave with pay to pursue their respective Degree Programs as stated in the table below and further authorizing the University President to sign the scholarship contract.

Faculty	Campus/ Dept./ office	Degree	Date of Study Leave / Place	Source of Fund
a. Salomon, Jadess Miladel N.	NARC	<i>Doctor in Sustainability</i>	Sept. 1, 2025 – Dec. 6, 2029	Fellowship Grant
b. Lina, Vivian P.	DoPAC	<i>MS in Chemistry</i>	Aug. 18, 2025 – Jul. 31, 2026	Fellowship Grant
c. Casangcapan, Althea Valerie C.	DPhys	<i>MS in Applied Physics</i>	Sept. 1, 2025 – Aug. 21, 2027	Fellowship Grant

UADCO ACTION : **APPROVAL via Referendum**

Date : 29 September 2025

Certified True and Correct:

**HAZELLE V. ASALDO**

Board Secretary V