



**VISAYAS**  
STATE UNIVERSITY

**OFFICE OF THE  
PRESIDENT**



3 July 2024

**AUTHORITY TO TRAVEL**

**Hon. Norman Tansingco**

BI Commissioner

BI Main Office

Magallanes Drive, Intramuros, Manila

Attention: Passport Division  
Consular Affairs Office  
2330 Roxas Blvd., Pasay City

Authority to travel abroad on ( ) Official Business/( / ) Private Business is hereby granted to:

Name : **Dr. Teofanes A. Patindol**  
Designation : Director, ITEEM  
Country(ies) : USA  
Purpose(s) : To go on personal travel/educational tour to the United States of America (USA) from July 24 until August 18, 2024.  
Funding : Personal  
Remarks :

With Approved Leave Application:   /   (on vacation/educational tour)

With Approved Travel Order:       

With no pending administrative/criminal case filed against him/her.

Entitlements :

| Category                              | Source (Check)        |               |                       |
|---------------------------------------|-----------------------|---------------|-----------------------|
|                                       | Gov't.                | Sponsor       | Other                 |
| 1. International Airfare              | <u>      </u>         | <u>      </u> | <u>  </u> / <u>  </u> |
| 2. Clothing Allowance                 | <u>      </u>         | <u>      </u> | <u>  </u> / <u>  </u> |
| 3. Pre-travel allowance               | <u>      </u>         | <u>      </u> | <u>  </u> / <u>  </u> |
| 4. Salary and Allowances while abroad | <u>  </u> / <u>  </u> | <u>      </u> | <u>      </u>         |
| 5. Accommodation/Inland Travel        | <u>      </u>         | <u>      </u> | <u>  </u> / <u>  </u> |
| 6. Food                               | <u>      </u>         | <u>      </u> | <u>  </u> / <u>  </u> |
| 7. Medical Care                       | <u>      </u>         | <u>      </u> | <u>  </u> / <u>  </u> |
| 8. Local Travel                       | <u>      </u>         | <u>      </u> | <u>  </u> / <u>  </u> |
| 9. Travel Tax                         | <u>      </u>         | <u>      </u> | <u>  </u> / <u>  </u> |

       Exempt per E.O. 283 (lh)  
  /   Not exempt

  
**PROSE IVY G. YEPES**  
President

**OFFICE OF THE PRESIDENT**

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