

24 October 2022

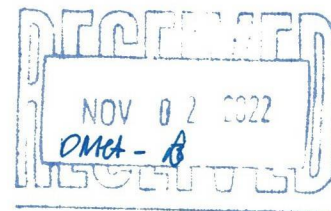
DR. EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte

Philippines



Dear Sir:

I would like to request for your approval that I will be allowed to go on educational and cultural tour to Negros on November 7 to 11, 2022 on official time only. The said tour is an opportunity for me to visit local places in Negros in order to enhance my perspective of their environment and culture. Such an activity would indeed afford me of a wider learning opportunities and most possibly improve my work effectiveness.

Thank you for your generous consideration.

Respectfully yours,



LORNA B. ABAMO

Admin Aide VI

Department of Meteorology

Recommending Approval:


ARLIE S. ANDAN OIC 10/24/2022
Department of Meteorology


BENCURE
College of Engineering and Technology

Approved:



EDGARDO E. TULIN

President