



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
CIVIL ENGINEERING

07 July 2025

PROSE IVY G. YEPES
University President
Visayas State University

THRU: ROTACIO S. GRAVOSO
Vice President for Academic Affairs

Subject: Request to avail a 5-day Educational Tour in Hong Kong

Dear Madam,

Good day!

I respectfully request approval to travel to Hong Kong on August 18–22, 2025, and to avail the Educational Tour in line with existing university guidelines.


The primary purpose of this travel is to explore various aspects of civil infrastructure, urban planning, and construction management in one of Asia's most advanced metropolitan areas. Hong Kong's efficient land use, innovative public works systems, and sustainable development initiatives present relevant and practical learning opportunities that I can integrate into my teaching, research, and extension activities.

This trip will also serve as a platform for gathering information about my planned PhD studies in 2026, particularly at universities or programs specializing in construction engineering and management. Moreover, this travel will provide an opportunity to explore diverse cultural and historical sites, interact with people from diverse backgrounds, and offer a chance for personal renewal. Such engagements contribute to my holistic development as an educator.

I assure you that my academic and administrative responsibilities will be managed accordingly before the trip. Rest assured that I will make the necessary arrangements to ensure that my academic and administrative responsibilities will not be compromised during my absence.

I appreciate your kind consideration and approval of this request.

Sincerely,


LORIE MAE R. BELLO
Instructor III, DCE

Noted by:


JOHN CHRISTIAN L. GAVIOLA
Head, DCE


JANNET C. BENCURE
Dean, FE

Recommending Approval:


ROTACIO S. GRAVOSO
Vice President for Academic Affairs

Approved:


PROSE IVY G. YEPES
University President