



**VISAYAS**  
STATE UNIVERSITY

OFFICE OF THE CHIEF OF UNIVERSITY  
SERVICES FOR HEALTH, EMERGENCY AND  
RESCUE (USHER)

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November 3, 2022

**EDGARDO E. TULIN, PhD**  
President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: DANIEL LESLIE S. TAN, PhD**  
VP for Admin and Finance

Dear Sir:

Come December 2022, once again I will be subjecting my self for an executive check-up to follow up the status of my medical comorbidities. In this light, I would like to apply for a 20-day monetization of my service credits to shoulder the cost of the examination and to purchase my maintenance medications.

Thank you.

Very truly yours,

**ELWIN JAY V. YU, M.D. MPH**  
Chief of Hospital I

Recommending Approval:

**DR. DANIEL LESLIE S. TAN**  
Vice-Pres. For Admin and Finance

Approved by:

**DR. EDGARDO E. TULIN**  
President

**Vision:**  
Mission:

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.