



FM-VSU-03-2025-0402-264238



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
AGRONOMY

127

March 31, 2025

DR. PROSE IVY G. YEPES
President
Visayas State University

Thru: **DR. ROTACIO S. GRAVOSO**
VP and Chairman Academic Personnel Board

Subject: Application for a 5-day Educational Tour and a 5-day Forced Leave

Dear President Yepes,

We would like to support Dr. Luz G. Asio's travel plans, scheduled from May 16 to June 2, 2025 (please see her attached letter). Given the duration of her trip, she is requesting five days for an educational tour, along with an additional five days of leave to accompany her mother for a medical check-up at Casa Grande Regional Medical Center in Nevada, USA.

During her travels, Dr. Asio plans to visit several attractions related to her teaching, including the Punk Rock Museum, The Sphere, the Neon Museum, the Bellagio Fountains, the Las Vegas Strip, and the Hoover Dam.

Thank you very much for your generous support.

Very truly yours,

BERTA C. RATILLA
Member, APC

MARIEDITH I. BAGARINAO
Member, APC

DIONESIO M. BAÑOC
Member, APC

LUZ G. ASIO
Head, DA and Chair, APC

Recommending Approval:

SUZETTE B. LINA
Dean, FAFS

ROTACIO S. GRAVOSO
VP for Academic Affairs and Chairman APB

Approved:

PROSE IVY G. YEPES
President



DEPARTMENT OF AGRONOMY
Visayas State University, PQUV+97H Baybay City, Leyte
Email: agronomy@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1013



Management
System
ISO 9001:2015

www.tuv.com
ID: 9108658749

STARS

Page 1 of 1
FM-VSU-03
V4 01-23-2025
No. DA-C-25-140