



VISAYAS
STATE UNIVERSITY



**VISAYAS CONSORTIUM FOR
AGRICULTURE, AQUATIC AND
NATURAL RESOURCES
PROGRAM (VICARP)**

June 27, 2025

Dr. PROSE IVY G. YEPES

President
Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Yepes**:

Warm greetings!

I would like to respectfully request permission from your good office to avail myself of the five-day "Educational Tour" privilege as provided under Memorandum Circular No. 18, s. 2009. I intend to use this privilege on the following dates: August 28, 29, and September 1, 2, and 3, 2025. During this period, my family and I will be traveling to Singapore for a personal vacation.

I hope for your kind consideration and favorable approval of this request.

Very truly yours,

PAULINE S. CAINTIC
Head, ViCARP Secretariat

Recommending Approval:

SANTIAGO I. PEÑA, JR.
Director, ViCARP and VP for REI

Approved:

PROSE IVY G. YEPES
University President

**VISAYAS CONSORTIUM FOR AGRICULTURE,
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