



VISAYAS
STATE UNIVERSITY



**HUMAN RESOURCE
MANAGEMENT AND
DEVELOPMENT**

EXCERPT FROM THE APPROVED MINUTES OF THE
4th VSFC-AS MEETING
Dated February 25, 2025
at OVPAA Conference Room

13 March 2025

Dr. Eusebio R. Lina, Jr.
Head, Department of Mathematics
Visca, Baybay City, Leyte

Dear **Dr. Lina**:

This is in connection with recommendation of the DMath Personnel Committee for **Ms. Joy Ann A. Cañete** to go on study leave with pay effective 1st Semester of AY 2025-2026 to pursue a Doctor of Philosophy in Mathematics at the University of the Philippines Diliman, Quezon City.

VSFC-AS Res. No. 80
Series of 2025

Action: Recommending approval.

Certified True and Correct:


MA. FELIX GAYANILO
VSFC-AS, Secretary

Cc: **Ms. Joy Ann A. Cañete**
PLBO
LDHRAO Files



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
MATHEMATICS

17 February 2025

DR. PROSE IVY G. YEPES

University President

Visayas State University

Thru: **DR. ROTACIO S. GRAVOSO**

VP for Academic Affairs & Chairperson, VSFC-AS

Dear **Dr. Yepes**:

The Personnel Committee of the Department of Mathematics strongly recommends the approval of Ms. Joy Ann A. Cañete's request for study leave with pay starting the 1st Semester of AY 2025-2026 to pursue a Doctor of Philosophy in Mathematics at the University of the Philippines Diliman, Quezon City.

Ms. Cañete's Ph.D. study is aligned with the BOR-approved faculty development plan of the university. Her completion of the degree will significantly enhance the faculty profile of the department, supporting our current BS in Mathematics program and our plan to offer an MS in Mathematics in the near future.

Attached are Ms. Cañete's request letter and notice of admission from UP Diliman's College of Science.

We look forward to your favorable action on this matter. Thank you very much for your continued support of the faculty development initiatives of the Department of Mathematics.


Respectfully yours,


EUSEBIO R. LINA, JR.
Head, DMATH & Chairman, DPC



CRISANTO L. ABAS
Member, DPC


JORGE S. VALENZONA
Member, DPC

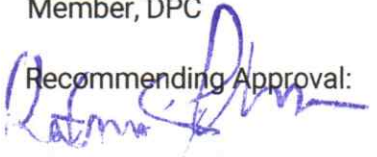

IRISH S. SIDAYA
Member, DPC


JENELYN V. VALENZONA
Member, DPC

Endorsed by:


REV RHIZZA L. AURE
Dean, FNMS

Recommending Approval:


ROTACIO S. GRAVOSO
VPAA & Chair, APB, VSFC-AS

APPROVED:


PROSE IVY G. YEPES
President



DEPARTMENT OF MATHEMATICS
1/F Old Library Building
VSU, PQWW+JQM Baybay City, Leyte
Email: dmath@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1030



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Page 1 of 1
FM-VSU-03
V4 01-23-2025
No. DMATH-25- 29



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
MATHEMATICS

February 13, 2025

DR. PROSE IVY G. YEPES

University President
Visayas State University
Baybay City, Leyte

Thru: **DR. EUSEBIO R. LINA, JR.**

Chair, Department Personnel Committee
Department of Mathematics

Dear Ma'am:

Good day!

I hope this message finds you well. I am writing to formally request study leave for the first semester of the 2025-2026 academic year, as I have been admitted to the Doctoral Program in Mathematics (PhD in Mathematics) at the University of the Philippines – Diliman. This opportunity is integral to my long-term career goals, and I am confident that the knowledge and skills I acquire during this educational pursuit will be of great benefit to the department upon my return.

After reviewing the university's policies, I am confident that I meet the eligibility criteria for study leave. My program is set to begin in August 2025. However, I am unable to provide a definitive end date at this time, as I am still awaiting the detailed and approved study plan following my admission decision in July 2024.


For your reference, I have attached my admission notice from the University of the Philippines – Diliman. Although the original admission is for the 2024-2025 academic year, I have submitted a request for deferral and plan to begin my studies in the first semester of the 2025-2026 academic year instead.

In preparation for my leave, I am committed to ensuring a seamless transition of my responsibilities. I will coordinate with my colleagues to transfer my pending projects and duties effectively. While on leave, I am more than willing to remain in contact and address any urgent matters that may arise.

I am confident that my temporary absence will not disrupt the operations of the department, and I am fully committed to fulfilling any additional requirements or conditions that the university may deem necessary to facilitate this leave. My goal is to ensure that this leave serves not only my personal academic development but also supports the continued success of the department and the university.

Thank you for considering my request. I look forward to discussing this further and am happy to provide any additional information as needed.

Very respectfully yours,


JOY ANN A. CAÑETE
Faculty, DMath



DEPARTMENT OF MATHEMATICS
1/F Old Library Building
VSU, PQWW+JQM Baybay City, Leyte
Email: dmath@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1030



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Page 1 of 1
FM-VSU-03
V4 01-23-2025
No. DMath-25- 78



COLLEGE OF SCIENCE

University of the Philippines
Diliman, Quezon City 1101
Philippines



U.P. Trunkline 8981-8500
loc. 3801/3802

OFFICE OF THE DEAN

E-mail:
dean@science.upd.edu.ph
csadmin@science.upd.edu.ph

OFFICIAL ACTION ON APPLICATION FOR ADMISSION

26 July 2024

Dear CAÑETE, JOY ANN ABELLA:

This is to inform you that, based on the evaluation and recommendation of the Graduate Committee of the INSTITUTE OF MATHEMATICS, the official action of the College of Science on your application for the admission into our DOCTOR OF PHILOSOPHY IN MATHEMATICS Program is as follows:

APPROVED (with MS Degree)


GIOVANNI A. TAPANG, Ph.D.

Dean, College of Science

1.2024-2025

cc:

JOSE ERNIE C. LOPE, Ph.D.

Director, Institute of Mathematics