



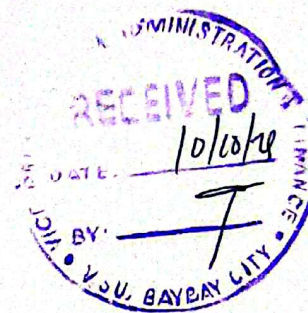
VISAYAS
STATE UNIVERSITY

FACULTY
**FORESTRY &
ENVIRONMENTAL
SCIENCE**

#702723 09/10/14

October 09, 2025

DR. PROSE IVY G. YEPES
President
Visayas State University
Visca, Baybay City, Leyte



Thru: **DR. MOISES NEIL V. SERIÑO**
Chairperson, Non-Academic Personnel Board & VP for Admin and Finance

Subject: *Request for Monetization of 50 Days Leave Credits*

Dear **President Yepes**,

I hope this message finds you well.

I respectfully request for the **monetization of fifty (50) days of my accumulated leave credits** to be used for my **medical support**. This request is being made due to my current health condition, which requires continuous medication and treatment.

Attached herewith is my **medical certificate** as proof that the proceeds of this request will be used to purchase medicines and support my recovery.

I am sincerely hoping for your kind consideration and approval of this request.

Thank you very much for your understanding and support.

Respectfully yours,

CELSON P. GODOY
Administrative Aide III, FFES

Endorsed by:

RENEZA S. COME
Dean, Faculty of Forestry and Environmental Science
Visayas State University



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No. **25-077**



OSPFA-FARMERS' MEDICAL CENTER

Owned & Operated by Ormoc Sugarcane Planters Association, Inc.

Brgy. Can-adieng, Ormoc City

Tel: # (053)255-3194, 561-1701, 561-1702

Fax: # (053)561-6967, E-mail: ospafmc@yahoo.com

MEDICAL CERTIFICATE

Date: September 30, 2025

To Whom It May Concern:

THIS IS TO CERTIFY THAT CELSO P. GODOY of
BRGY. SAN ISIDRO, BAYBAY CITY, LEYTE was examined and treated / confined in this
Hospital on from September 30, 2025 to OPD CASE with the following
findings and/ or diagnosis:

NON-SMALL CELL LUNG CANCER, POORLY DIFFERENTIATED
ADENOCARCINOMA, STAGE IV

NOTE:

ADVISED TO REST FROM SEPTEMBER 30, 2025 TO FEBRUARY 28, 2026.
ON GOING ERLOTINIB DAILY AND ZOLEDRONIC ACID INFUSION EVERY
4 WEEKS

and would need medical attention for _____ day/s barring complications

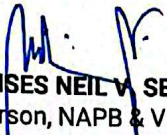
EMMANUEL P. MORENO, M.D.

Attending Physician

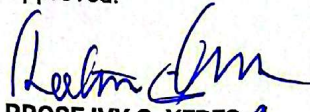
Lic. # 107396

PTR. # 8360957

Recommending Approval:


DR. MOISES NEIL V. SERINO
Chairperson, NAPB & VPAF

Approved:


PROSE IVY G. YEPES
President

Vision: A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.
Mission: To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.

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