



VISAYAS
STATE UNIVERSITY



**HUMAN RESOURCE
MANAGEMENT AND
DEVELOPMENT**

EXCERPT FROM THE APPROVED MINUTES

22 August 2025

Dr. Lijueraj J. Cuadra

Head, Department of Agricultural Education and Extension
Visca, Baybay City, Leyte

Dear Dr. Cuadra,

This is in connection with the endorsement of the DAEEEx Personnel Committee on **Mr. Virgelio C. Dargantes'** progress report and request for one semester extension of his Study Leave with pay under Fellowship Grant of his Ph.D. in Extension Education, at the Ph.D. in Extension Education to focus on proposal defense, revising and submitting manuscript outline for ethics review, gathering and analyzing data, and preparing for his public presentation.

Quoted hereunder is the action of the VSU Scholarship/Fellowship Committee for Academic Staff thru its meeting, dated August 12, 2025, which was approved by the University President.

VSFC-AS Res. No. 270
Series of 2025

Action: Recommending approval for one semester extension (5 months only) to finish his PHD degree effective August 30, 2025 to January 29, 2026.

Certified True and Correct:


JENNIFER E. ANDO
VSFC-AS, Secretary

Cc: Mr. Virgelio C. Dargantes
LDHRAO Files



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