



**VISAYAS**  
STATE UNIVERSITY

OFFICE OF THE CHIEF OF UNIVERSITY  
SERVICES FOR HEALTH, EMERGENCY AND  
RESCUE (USHER)

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October 11, 2022

**EDGARDO E. TULIN, PhD**

President

Visayas State University

Visca, Baybay, City, Leyte

**Thru: DANIEL LESLIE S. TAN, PhD**

VP for Admin and Finance

Dear Sir:

I would like to request approval to monetize my 30 days leave. I badly need financial resources for the maintenance of Dialysis of my husband.

Looking forward to your favorable action on this request.

Thank you.

Very truly yours,

  
**TEODORA DORIS P. BRAGANZA**  
Nurse II

Recommending Approval:

**DR. DANIEL LESLIE S. TAN**

Vice-Pres. For Admin and Finance

Approved by:

**DR. EDGARDO E. TULIN**  
President



Vision:  
Mission:

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge  
and innovative technologies for sustainable communities and environment.