



12 October 2022

DR. EDGARDO E. TULIN

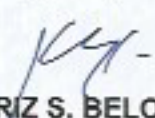
University President
Visayas State University
Baybay City, Leyte

Dear **Dr. Tulin**:

This is to request for monetization of (20) twenty days from my leave/service credits. The said monetary funds will be used to finance the completion of our house construction.

Thank you.

Very truly yours,


BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Recommending Approval:

DANIEL LESLIE S. TAN

VP for Administration & Finance

APPROVED:

EDGARDO E. TULIN

President

