DEPARTMENT OF
MATHEMATICS AND PHYSICS
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VISAYAS STATE UNIVERSITY

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Exhibit

Name of Faculty Member: **MA. NENA Q. RAMOS**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)	
1. Instruction				
a. Head/Dean (100%)		~~4.79~~ 4.67 Flint		
b. Students				
Total for Instruction	80%	~~4.79~~ 4.67 Flint	~~4.08~~ 3.74 Flint	
2. Research				
a. Client/Dir. for Research (50%)				
b. Dept. Head/Center Director (50%)		0.00		
Total for Research	0	0.00	0.00	
3. Extension				
a. Client/Dir. for Extension (50%)				
b. Dept Head/Center Director (50%)	0%	0.00		
Total for Extension		0.00	0.00	
4. Support to Operation	15%	4.67	~~0.47~~ 0.70 Flint	
5. Administration	5%	5.00	0.25	
TOTAL			~~4.79~~ 4.69 Flint.	

EQUIVALENT NUMERICAL RATING: ~~4.79~~ 4.69 Flint.
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: ~~4.79~~ 4.69
ADJECTIVAL RATING: **OUTSTANDING**

Prepared by:

MA. NENA Q. RAMOS
Name of Faculty

Reviewed by:

EUSEBIO R. LINA JR.
Department Head

Recommending Approval:

MA. THERESA P. LORETO
Dean, CAS

Approved:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MA. NENA Q. RAMOS, a faculty member of the <u>DEPARTMENT OF MATHEMATICS AND PHYSICS</u> commit to the deliver and agree to be rated on the attainment of the following ACCOMPLISHMENTS in accordance with the indicated measures for the period <u>JULY-Dec. 2020.</u>

Approved:

MA. NENA Q. RAMOS
Assoc Professor
Date: 1/28/2021

DR. EUSEBIO R. LINA JR.
Department Head
Date: 1/29/2021

MA. THERESA P. LORETO
College Dean
Date: 3/30/2021

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	**A9.** Actual Faculty's FTE	Teachers: Math 108n (2 lecs), Math 121n (1 lec and 1 lab), Math 109n (1 lec)	18	23.5	5	5	5	5.00	Math11n and Math 109n (Teachers Leave)
		PI 2. Number of instructional materials developed								
		New Course Outline	Prepares new course outline	1	accomplished Jan-June'20					
		New syllabi OBE	Prepares new syllabi	1	1 (total of 2 in 2020)	5	4.5 ~~5~~	4.0 ~~4.5~~	4.5 ~~4.83~~	Math 109n_(Integral Calculus) for BSFT
		Revised syllabi	Revised syllabi							
		New lab. manual	Revises one (1) lecture manual							
		Revised Lab. Manual	Revises one (1) laboratory manual							

				Target	Accomplishment					Remarks
		New course outline	Prepares and compiles two (2) course outline							
		Revised course outline	Prepares and compiles one (1) course outline	1	1 (total of 2 in 2020)	5	5	4	4.67	Math 109n_(Integral Calculus) for BSFT
		Revised Lecture manual	Revised manual	2	accomplished Jan-June'20					
		New Powerpoint lecture presentation (per course)	Prepares powerpoint	1	2	5	4.5	~~5~~ 4 *Elim.*	~~4.83~~ 4.5	Math 11n
		Revised Powerpoint lecture presentation (per course)	Revised PowerPoint presentation							
		A12. Number of trainings/seminars attended related to instruction	Attend mandated trainings/seminars (webinars)	2	2 (total of 8 in 2020)	5	5	~~5~~ 4	~~5.00~~ 4.67 *Elim.*	Training on Elearning, TOS,etc.
		A13. Number of long examinations administered and checked (Reexams)	Administers and checks long examination for subjects taught	2	accomplished Jan-June'20					
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	5	accomplished Jan-June'21					
		A15. Number of lab reports and term papers checked and graded (students' output)	Checks lab reports and term papers submitted as required		2 (total of 6 sets in 2020)	5	~~5~~ 4 *Elim.*	4.5	~~4.83~~ 4.5	Outputs for Math 11n and Math 109n
PI 8: Number of students advised: *	A16. Number of students advised:	*Acts as academic adviserto students*								
	A17. Number of students advised on thesis/ field practice/special problem:									
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript							
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript							
		A18. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	5	13 (total of 23 in 2020)	5	5	4.5	4.83	Math126_INC (3), Math109n_INC(6), Math11_ INC(4)
PI 9: Number of student organizations advised/ assisted *	*A19. Number of Student organizations advised*	*Advises student organizations recognized by USOO*								

		A20. Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities							
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	1	2	5	5	4	4.67	Modules for Math 109n
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	2	5	5	4	4.67	Modules for Math 109n
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught		2	5	5	5 4	5.00 4.67 Elizb.	Math 11n
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	1	4	5	5	4	4.67	Module Pretests, Posttests, Problem Sets, Exam for Math 109n
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	1	2	4	5	5	4.67	Math 109n and Math11n

	PI 11. Additional outputs	**A 25**. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation			1	5	5	4	4.67	ISO
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
							Total		62.33	
UMFO 3 . RESEARCH SERVICES										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	**A27.** Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries							
	PI 2. Number of research outputs completed within the year *	**A 28**. Number of research outputs completed within the year *	Conducts and completes research oroject within the year							
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	**A 29.** Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication							
		In refereed int'l journals								
		In refereed nat'l/regional journals								
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	**A 30.** Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scienfic for a/conferences							
		In int'l fora/conferences								
		In nat'l/regional fora/conferences								

	PI 5. Percent of research proposals approved *	A 31. Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation							
	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by faculty or								
		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper							
		A 34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output							
		A 35.Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal							
UMFO 4. EXTENSION SERVICES										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership							
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer							
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implementes duly approved extension projects							
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services							

PI 5. *Number of technical/expert services*	**A 40**. *Number of technical/expert services as/in:*	Provides the technical and expert services requested by beneficiaries							
Research Mentoring	*Research Mentor*								
Peer reviewers/Panelists	*Peer reviewers/Panelists*								
Resource Persons	*Resource Persons*								
Convenor/Organizer	*Convenor/Organizer*								
Consultancy	*Consultant*								
Evaluator	*Evaluator*								
PI 8. Percent of extension proposals approved *	**A 41.** Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation							
PI 11. Additional outputs *	**A 42**. No. of extension-related awards (extn. conducted by faculty or student & faculty) *								
	A 43.Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							

UMFO 5. SUPPORT TO OPERATIONS

	OVPI MFO 4. Program and Institutional Accreditation Services									
	PI 8.Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of theQMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	zero non-conformity	zero non-conformity	5	5	4	4.67	
		A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	95% complaint	100% compliant	5	4	5	4.67	
		On program accreditations								
		On institutional accreditations								
							Total		9.33	

UMFO 6. General Admin. & Support Services											
	PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients	Zero % complaint	Zero % complaint	5	5	5	5.00	
	PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performfing functions resulting to best practice							
		A 48.Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal							
							Total		5.00	
	Total Over-all Rating								76.67	
	Average Rating								~~4.79~~ 4.69 Elim V.	
	Adjectival Rating								O	

			Comments & Recommendations for Development Purpose:
Average Rating (Total Over-all rating divided by 4)	4.79		Engage in research and extension activities.
Additional Points: Punctuality			
Approved Additional points (with copy of approval)	4.79		
FINAL RATING	Outstanding		

Evaluated & Rated by:

EUSEBIO R. LINA, JR.
Department Head
Date: 1/29/2021

Recommending Approval

MA. THERESA R. LORETO
Dean,
Date: 3/30/2021

Approved by:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs
Date: 4/5/21

EXHIBIT L

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Prof. Ma. Nena Q. Ramos

Performance Rating:　　　Outstanding

Aim: Encourage her to be involved in formulating research and extension project proposals.

Date: _____　　　　　Target Date: One year from this date

First Step:

　　　Send her to trainings/seminars/workshops/fora related to research and extension activities.

Result:

　　　Attendance in research and extension related trainings/seminars/workshops/fora. This will expose her to these engagements and will motivate her to do research and be involved in extension projects.

Date: Throughout the school year　　　Target Date:　End of SY 2020-2021

Next Step: Advise her to co-author draft research or extension project proposal.

Outcome:　Research/project proposal

Final Step/Recommendation:　Instruct her to submit the research/project proposal to the OVPRE for approval and possible funding.

Prepared by:

EUSEBIO R. LINA, JR.
DMP Head

Conforme:

MA.NENA Q. RAMOS
Ratee