

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Chinelo M. Cardaño

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		5.00 x 100% = 5.00 ✓	
b. Students (50%)		NO TPES (on study leave) ✓	
Total for Instruction	75%	5.00	3.75
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)		4.72 x 100%	
Total for Research	10%	4.72	0.48
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)		5.00 x 100%	
Total for Extension	10%	5.00	0.50
4. Administration	5%	5.00	0.25
5. Production			
TOTAL	100%		4.98

EQUIVALENT NUMERICAL RATING:

4.98

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.98

ADJECTIVAL RATING:

Outstanding

Prepared by:



CHINELO M. CARDAÑO

Name of Faculty

Reviewed by:



JAMES A. PATINDOL

Director, ARI Center

Recommending Approval:



IVY C. EMNACE

Director for Research

Approved:



SANTIAGO T. PEÑA Jr.

VP for Research, Extension
and Innovation

VISAYAS STATE UNIVERSITY
OFFICE OF THE VICE PRESIDENT FOR RESEARCH, EXTENSION and INNOVATION
Visca, Baybay City, Leyte
INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW (IPCR)

I, **CHINELO M. CARDAÑO**, a faculty member of the **Advanced Research and Innovation Center** (ARI Center) commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **January - June 2024**.

CHINELO M. CARDAÑO

Instructor I

Date: July 10, 2024

Approved:

JAMES A. PATINDOL

Director, Advanced Research and Innovation Center

Date: July 10, 2024

MFO/PAPs	Success Indicators	Tasks Assigned	Target (Jan-Dec 2024)	Actual Accomplishment	Rating				Remark
					Quality	Efficiency	Timeliness	Average	
UFMO 2: Higher Education Services									
UMFO3: Higher Education Management Services									
PI 5: Total FTE, coordinated, implemented and monitored	Actual Faculty's FTE	Handles and teaches courses assigned	3	14.85	5	5	5	5.00	ScTS 11c Lec (2 sections) and Btec 21
	A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	2	3	5	5	5	5.00	ScTS 11c Off Nos: M399 M946 and Btec 21 R200
	A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	2	12	5	5	5	5.00	ScTS 11c (2 sections): 2 long exams and 2 term exams; Btec 21: 2 long exam and 2 term exams
	A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	5	10	5	5	5	5.00	
PI 5: Number of students advised:	A16. Number of students advised:								

	A17. Number of students advised on thesis/ field practice/special problem:								
	As SRC Chairman	Advising/correction	0	4	5	5	5	5.00	4th yr BSBiotechnology Students: (1)Bandalan, S. (2)Cantoneros, Y. (3)Comota, M. (4)Sarabia E
	As SRC Member	Advising/correction	0	5	5	5	5	5.00	4th yr BSBiotechnology Students: (1)Dapiton, B. (2)Gonzales, L. (3)Lavado, J. (4)Bornea, C. (5)Gomez, L.
	A18. Number of students entertained for consultation purposes		0	12	5	5	5	5.00	Lopez, M.; Mejia, V; Vito, L; B andalan, S; Cantoneros, Y; Comota, M; Sarabia, E; Dapiton, B; Gonzales, L; Lavado, J; Bornea, C; Gomez, L.

UMFO 3: Research and Innovation Services

Research Services								
PI 4: Number of outputs published in CHED accredited journals/ internationally indexed journal/ books or book chapter	<i>Writes publishabled materials out of research outputs and submits for publication</i>	1	1	5	3	3	3.67	<i>Drafted: Minor Root Crops: A physicochemical evaluation for submission to MDPI</i>
PI 5: Number of outputs presented in scientific fora (regional/ national/ international/ conferences/ conventions)	<i>Prepared, submitted and presents research paper in scienfic fora/conferences</i>	1						<i>Presentation of research outputs was accomplished early July which will be rated in the next rating period (Jul-Dec 2024)</i>
PI 6: Number of research projects conducted and completed on schedule	<i>Conducted and completed research project within schedule</i>	1	1	5	5	5	5.00	<i>Project code: VSU-IP-2021-11: Nanomaterial-encapsulated microbial inoculant as tuber sett coating to enhance growth, yield and micronutrient uptake of purple yam.</i>

PI 7: Number of research proposals submitted/endorsed for external funding	Prepared research proposals, submitted and follows up its approval	1	1	5	5	4	4.67	<i>Proposed project: Development of functional food for lactating mothers of children from 0-6 months in selected regions in the Philippines</i>
Innovation Services:								
Number of research proposals aligned to innovative/emerging technologies	Faculty researchers	1						<i>Scheduled for the next rating period</i>
UMFO 4. Extension Services								
PI 3. Number of extension programs organized and supported consistent with SUC's mandated and priority programs	Implements duly approved extension projects	1						<i>Scheduled for the next rating period</i>
PI 6. Number of clients assisted in Agri-Fair, walk in clients, training request.		2	5	5	5	5	5.00	Visiting clients from: (1) Remedios Trinidad Romualdez Medical Foundation (March 22, 2024); (2) University of Bohol; (3) Tarlac State University; (4) BSBiology 3RD year students; (5) Btec134 students
UMFO 5: Support to Operations								
A. Research Faculty Development Services								
PI 2: Number of webinars/seminars/trainings attended		1	2	5	5	5	5.00	(1)Research Proposal Writeshop 2024: Feb 21 2024, (2)Research Proposal Writing: March 11-12, 2024
B. Evaluation Services								
PI 1: Number of In house reviews/ seminars/ training/ convention/ workshops coordinated/ conducted/ attended		1	2	5	5	5	5.00	
PI 2: Number of research projects monitored/ facilitated for review (during the Annual In-House Review)		1	3	5	5	5	5.00	(1)VSU-IP-2021-06 (2)VSU-IP-2021-11 (3)VSU-IP-2021-13
A3: Number of beneficiaries/served		3	4	5	5	5	5.00	Internal Clients- Students and Faculty; External Clients - Other agencies, international visiting researcher
UMFO 6: General Administration & Support Services								
PI 1. Percentage of documents acted upon, approved/signed		100%	100%	5	5	5	5.00	

P1 2. Number of university committess/staff meetings conducted	attended committee meetings	2	2	5	5	5	5.00	OVPREI Health and Nutrition TWG meetings
Total Over-all Rating							83.33	
Average Rating							4.90	
Adjective Rating							O	

Average Rating (Total Over-all)	4.90
Additional Points:	
Punctuality	
Approved Additional points	
FINAL RATING	4.90
ADJECTIVAL RATING	Outstanding

Comments & Recommendations for Development Purpose:

She's just got back from her study leave & started / finished the first rating period right. Way to go!

Evaluated & Rated by:


JAMES A. PATINDOL

Director, ARI Center

Date: 7/10/24

Recommending Approval:


IVY C. EMNACE
 Director for Research

Date: 7/12/24

Approved by:


SANTIAGO T. PEÑA Jr.
 VP for Research, Extension and Innovation

Date: 7/16/24

PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U A R T E R
√	2nd	
	3rd	
	4th	

Name of Office: ADVANCED RESEARCH AND INNOVATION CENTER

Head of Office: Dr. James A. Patindol

Number of Personnel: 3 Core Faculty

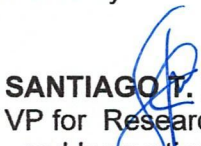
Activity Monitoring (June 28, 2024)	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	<p>I told Ms. Cardaño to keep track of her students' performance.</p> <p>I reminded Ms. Cardaño to monitor research project under her and prepare and submit periodic reports on time.</p> <p>I told Ms. Cardaño to start looking for prospects for a Ph.D program and scholarship.</p>				<p>Ms. Cardaño makes her presence felt and closely communicated reminders and updates to students.</p> <p>She acts accordingly as a study leader in the research projects handled and always reminded her staff of their responsibilities.</p> <p>Ms. Cardaño looked for possible programs relevant to her expertise for further studies.</p>
Coaching	<p>I told Ms. Cardaño to exercise patience and understanding in dealing with her students for the semester.</p> <p>I advised Ms. Cardaño to stay updated of the current trends in REI and conceptualize future research and extension proposals.</p>				<p>She stretches her patience and constantly reminds students of timely output submissions, and the importance of self-discipline.</p> <p>She keeps herself updated to recent developments in REI and have conceptualized and submitted research proposals.</p>

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


JAMES A. PATINDOL
 Director, ARI Center

Noted by:


SANTIAGO T. PEÑA, Jr.
 VP for Research, Extension
 and Innovation

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: CHINELO M. CARDANO

Performance Rating: Outstanding

Aim: To apply for a Ph. D degree in the field of natural products or a relevant scientific field.

Proposed Interventions to Improve Performance:

Date: July 09, 2024

Target Date: September 30, 2024

First Step: Look for a university that offers a degree program aligned with the field of specialization and correspond with professor or their experts in the field.

Result: A prospected degree program will be ear-marked and established correspondence or linkage with their experts.

Date: October 01, 2024

Target Date: December 31, 2024


Next Step: Package scholarship, CV and other important documents necessary for admission application of a Ph. D degree program or Ph. D. scholarship

Outcome: Packaged application for admission to a Ph. D degree and scholarship will be at bay in case of any call for admission and or applications.

Final Step/Recommendation:

The faculty will be looking into suitable program and start application. If not met, continue the search of a university with the relevant program sought for.

Prepared by:


JAMES A. PATINDOL
Director, ARI Center

Conforme:


CHINELO M. CARDANO
Name of Ratee Faculty