

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **JACOB GLENN F. JANSALIN**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)	50%	4.66 x 50%	2.33
b. Students (50%)	50%	4.06 x 50%	2.03 2.43
Total for Instruction		4.86	4.36
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL			4.36 4.76

EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

ADJECTIVAL RATING:

~~4.36~~ 4.76
VS
0

Prepared by:

Jansalin
JACOB GLENN F. JANSALIN
Name of Faculty

Reviewed by:

Elizabeth S. Quevedo
ELIZABETH S. QUEVEDO
Department Head

Recommending Approval:

MA. Theresa P. Loreto
MA. THERESA P. LORETO
Dean/Director

Approved:

Beatriz S. Belonias
BEATRIZ S. BELONIAS
Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **Jacob Glenn F. Jansalin**, a faculty member of the **Department of Pure and Applied Chemistry** commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **January to June 2022**.

JACOB GLENN F. JANSALIN
Assoc Prof. V
Date:

Approved:
ELIZABETH S. QUEVEDO
Department Head
Date: *July 5, 2022*

MA. THERESA P. LORETO
College Dean
Date:

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timelines	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	-	A1. Actual Faculty's FTE	Handled subjects/courses assigned	0.5	0.25	4	4	4	4.00	CHEM 207
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students	1	4	5	5	5	5.00	
		A3. Number of students advised on thesis/special problem/dissertation				5	5	5	5.00	
		As GAC Chairman	Advised and corrects research outline and thesis/SP/dissertation manuscript	1	1	5	5	5	5.00	Quiboy, NB
		AS GAC Member	Advised and corrects research outline and thesis/SP/dissertation manuscript	1	1	5	5	5	5.00	Ayuban, JC
		A4. Number of students entertained for consultation purposes	Entertained students seeking consultation with faculty	1	15	5	5	5	5.00	

	PI 9: Number of instructional materials developed *	A5. Number of on-line ready coursewares developed and submitted for review	Converted the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepared Instructional module/laboratory guide/workbook or a combination thereof							
		Supplemental learning resources	Prepared Power Point presentation, video clips, movie clips, reading assignments depending on course taught							
		Assessment tools	Prepared assessment tools such as long exam, quizzes, problems sets, etc.							
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submitted the course ware duly reviewed by TRP for editing by MMDC editor							
		A 7 : Number of virtual classroom created and operational	Created virtual classroom using either Moodle or Google Classroom							
	PI 10. Additional outputs:	A 8. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handled and taught courses assigned	12	23.15	5	5	5	5.00	Chem 207 (1) Chem 115 (3), Chem 158 (2), Chem 200a.1 Chem 150 (2) Chem 117 (2) Chem 200a3 Chem 195 (1)
		A10. Number of grade sheets submitted within prescribed period	Prepared gradesheet and submits on or before deadline	4	7	5	5	5	5.00	Chem 158 (2)

		A 11 . Number of INC forms with grade submitted within prescribed period	Facilitated students in their completion of the subject and submits completion forms with grade within prescribed period	2		5	5	5	5.00	
		A12 . Number of trainings attended related to instruction	Attended mandated trainings	2	0	4	4	4	4.00	
		A13 . Number of long examinations administered and checked	Administered and checks long examination for subjects taught	4	12	5	5	5	5.00	
		A14 . Number of quizzes administered and checked	Prepared and checked quizzes for lec and lab	8	12	5	5	5	5.00	
		A15 . Number of lab reports and term papers checked and graded	Checked lab reports and term papers submitted as required							
	PI 8: Number of students advised: *	A16 . Number of students advised:	<i>Acts as academic adviser to students</i>							
		A17 . Number of students advised on thesis/ field practice/special problem:		2	9	5	5	5	5.00	Andaya, Beluan, Garcia, Naval, Pobadora, Medallo, Managbanag, Danigoy, Tecson
		<i>As SRC Chairman</i>	Advised, and corrected research outline and thesis/SP manuscript	4	8	5	5	5	5.00	
		<i>As SRC Member</i>	Advised and corrected research outline and thesis/SP manuscript	4	7	5	5	5	5.00	
		A18 . Number of students entertained for consultation purposes	Entertained students consulting on subject taught, thesis and grades	20	40	5	5	5	5.00	Face to Face & Online
	PI 9: Number of student organizations advised/ assisted *	A19 . Number of Student organizations advised	<i>Advised student organizations recognized by USOO</i>							
		A20 . Number of Student organizations assisted on student related activities	<i>Assisted student organizations in implementing student</i>							
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	<i>Prepared and submits for review by the Technical Review Panel</i>	2	0	4	4	4	4.00	

		On-line ready courseware	Prepared Instructional module/laboratory guide/workbook or a combination thereof	2	0	4	4	4	4.00	
		Supplemental learning resources	Prepared Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	5	4	4	4	4.00	
		Assessment tools	Prepared assessment tools such as long exam, quizzes, problems sets, etc.	4	4	5	5	5	5.00	
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submitted the course ware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Created virtual classroom using either Moodle or Google Classroom	1	0	3	3	3	3.00	
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepared documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry linkages	Coordinated with potential firms and maintains linkages with firms willing to accept OJT students from VSLI							
		A 26. Other outputs implementing the new normal due to covid 19	Designed experiential learning activities and other outputs to implement new normal							
UMFO 5. SUPPORT TO OPERATIONS										

OVPI MFO 4. Program and Institutional Accreditation Services									
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	<i>Ensured that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member</i>						
		A 45. Compliance to all requirements of the program and institutional accreditations:	<i>Prepared required documents and complies all requirements as prescribed in the accreditation tools</i>						
		On program accreditations							
		On institutional accreditations							
UMFO 6. General Admin. & Support Services									
	Total Over-all Rating							98.00	
	Average Rating							4.66	
	Adjectival Rating							O	

Evaluated & Rated by:



ELIZABETH S. QUEVEDO

Department Head

Date: *July 5, 2022*

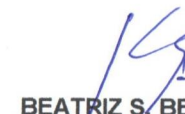
Recommending Approval



MA. THERESA P. LORETO

Dean, CAS

Date:



BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date:

Average Rating (Total Over-all rating divided by		4.66
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.66
ADJECTIVAL RATING		O

Comments and Recommendation for Development Purpose:
Finish the PhD in Chemistry Create Virtual classroom for assigned chemistry subjects to be taught Upload learning materials for chemistry subjects to be taught in the VC

Evaluated & Rated by:

E. Quevedo

ELIZABETH S. QUEVEDO

Head, DoPAC

Date: July 5, 2022

Recommending Approval

M. Loreto

MA. THERESA P. LORETO

Dean, CAS

Date: _____

Approved by:

B. Belonias

BEATRIZ S. BELONIAS

VP for Academic Affairs

Date: _____

1- Quality 2 - Efficiency 3 - Timeliness 4 - Average

PERFORMANCE MONITORING & COACHING JOURNAL

/	1st	Q U A R T E R
/	2 nd	
	3 rd	
	4th	

Name of Employee: JACOB GLENN F. JANSALIN

Head of Office: ELIZABETH S. QUEVEDO


Number of Personnel: 1

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	Advised to create Moodle Classroom and upload teaching/learning materials in the Moodle Classrooms				March 2022
Coaching	Advised to attend another training on Moodle Classroom management				

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

Noted:


ELIZABETH S. QUEVEDO
 Head, DoPAC


MA. THERESA P. LORETO
 Dean, CAS

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: JACOB GLENN F. JANSALIN

Performance Rating: _____

Aim: Aspire for an outstanding student rating in all subjects taught

Proposed Interventions to Improve Performance:

Date: July, 2022

Target Date: December, 2022

First Step:

Create virtual classrooms, prepare and update learning materials for chemistry subjects to be taught in the 1st Semester AY 2022-2023

Results:

Date: _____

Target Date: _____

Next Step:

Outcome: _____

Final Step/Recommendation:


Prepared by:



ELIZABETH S. QUEVEDO

Unit Head

Conforme:


JACOB GLENN F. JANSALIN
Name of Ratee Faculty/Staff