# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
# WITH MULTIPLE FUNCTIONS

Name of Faculty Member: <u>Eusebio R. Lina, Jr.</u>

| Program Involvement (1) | Percentage Weight of Involvement (2) | Numerical Rating (Rating x %) (3) | Equivalent Numerical Rating (2x3) |
|---|---|---|---|
| 1. Instruction | | | |
|    a. Head/Dean (50%) | 4.93 | 2.47 | |
|    b. Student (50%) | 4.25 | 2.13 | |
| Total for Instruction | 55% | 4.59 | 2.52 |
| 2. Research | | | |
|    a. Client/Dir. For Research (50%) | | | |
|    b. Dept. Head/Center Director (50%) | | | |
| Total for Research | 10% | 4.89 | 0.49 |
| 3. Extension | | | |
|    a. Client/Dir. For Extension (50%) | | | |
|    b. Dept. Head/Center Director (50%) | | | |
| Total for Extension | 5% | 5.00 | 0.25 |
| 4. Support to Operations | 15% | 5.00 | 0.75 |
| 5. Gen. Admin. & Support Services | 15% | 4.98 | 0.75 |
| TOTAL | 100% | | 4.76 |

EQUIVALENT NUMERICAL RATING:     4.76
Add: Additional points, if any:
TOTAL NUMERICAL RATING:     **4.76**

ADJECTIVAL RATING:     **Outstanding**

Prepared by:                       Reviewed by:

**EUSEBIO R. LINA, JR.**              **GLENN G. PAJARES**
Name of Faculty                    Dean, CAS

Reccomending Approval:

_____N/A_____

Approved:

**ROTACIO S. GRAVOSO**
Vice President of Academic Affairs

## VISAYAS STATE UNIVERSITY

## DEPARTMENT OF MATHEMATICS

## INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **EUSEBIO R. LINA, JR**, a faculty member of the **DEPARTMENT OF MATHEMATICS** commit to the deliver and agree to be rated on the following accomplishments in accordance with the indicated measures for the period **January - June 2024**.

Approved:

**EUSEBIO R. LINA, JR.**
Associate Professor V
Date: 7/22/2024

**GLENN G. PAJARES**
Dean, CAS
Date: July 25, 2024

| MFO No. | Description of MFO's/PAPs | Success/ Performance Indicators (PI) | Tasks Assigned | Target (Jan. - Dec) | Actual Accomplishment | Rating | | | | REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators) |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Quality | Eficiency | Timeliness | Average | |
| **UMFO 2. HIGHER EDUCATION SERVICES** | | | | | | | | | | |
| **OVPI MFO 3. Higher Education Management Services** | | | | | | | | | | |
| | **PI 6:** Number of programs accredited | **A 1.** Number of programs accreditation/evaluation | Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation | 0 | | | | | | |
| | **PI 10:** Total FTE, coordinated, implemented and monitored * | **A 2.** Actual Faculty's FTE | Handles and teaches courses assigned | 16 | 9.30 | 5 | 5 | 5 | 5.00 | |
| | **PI 11:** Number of new/revised curricular proposals submitted | **A 3.** Number of new/revised curricular proposals submitted | Contributes to the submission of a new revised curricular proposals | 0 | | | | | | |

| PI | Output (A) | Task | Target | Accomplishment | | | | | Remarks |
|---|---|---|---|---|---|---|---|---|---|
| PI 13: Percentage of courses offered with approved course syllabi | A 4. Percentage of courses offered with approved course syllabi | Teaches subjects with approved course syllabi | 75% | 100% | 5 | 5 | 5 | 5.00 | |
| PI 14: Percentage of courses offered with IMs | A 5. Percentage of courses offered with approved IMs | Teaches subjects with approved IMs | 0% | | | | | | |
| PI 15: Number of Instructional Materials approved | A 6. Number of Instructional Materials approved | Prepares and submits IMs for review and approval | 1 | | | | | | To be accomplished in July to Dec period |
| PI 16: Percentage of courses offered with final grades submitted within the allowable period | A 7. Percentage of courses handled with final grades submitted within the allowable period | Submits grade sheets within allowable period | 100% | 57% | 5 | 5 | 3.5 | 4.50 | 4 out of 7 (1st Sem., AY 2023-2024 and 2nd Sem., AY 2023-2024) |
| PI 17: Percentage of courses rated at least VS in the Teaching Performance Evaluation by Students | A 8. Percentage of courses rated at least VS in the Teaching Performance Evaluation by Students (TPES) | | 75% | 100% | 5 | 5 | 5 | 5.00 | |
| PI 19: Additional Outputs | A 9. Number of INC forms with grades submitted within the prescribed period | Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period | 5 | 15 | 5 | 5 | 5 | 5.00 | |
| | A 10. Number of long examinations administered and checked | Administers and checks long examination for subjects taught | 5 | 12 | 5 | 5 | 4.5 | 4.83 | Math 124, Math 122s, Math 154 |
| | A 11. Number of quizzes administered and checked | Prepares and checks quizzes for lec and lab | 5 | 20 | 5 | 5 | 5 | 5.00 | Math 124, Math 122s, Math 154 |
| | A 12. Number of lab reports and term papers checked and graded | Checks lab reports and term papers submitted as required | 0 | | | | | | |
| | A 13. Number of Student organizations advised | Advises student organizations recognized by DSO | 1 | 1 | 5 | 5 | 5 | 5.00 | Math Majors Society |
| | A 14. Number of Student organizations assisted on student related activities | Assists student organizations in implementing student related activities | 1 | 2 | 5 | 5 | 5 | 5.00 | Math Majors Society, VSU Mathematical Society |
| | Number of PowerPoint presentations prepared | Prepares presentations for classes handled | 5 | 9 | 5 | 5 | 5 | 5.00 | Math 124, Math 122s, Math 154 |
| **UMFO 3 . RESEARCH SERVICES** | | | | | | | | | |

| | PI | A | Activity | | | | | | | Remarks |
|---|---|---|---|---|---|---|---|---|---|---|
| | PI 1: Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries * | A 15. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries * | Conducts research for possible utilization by industry or other beneficiaries | 0 | | | | | | |
| | PI 2: Number of research outputs completed within the year * | A 16. Number of research outputs completed within the year * | Conducts and completes research project within the year | 1 | | | | | | To be accomplished in July to Dec period |
| | PI 3: Number of research outputs presented in regional/national/ int'l fora/conferences | A 17. Number of research outputs presented in regional/national/ int'l fora/conferences * | Prepares, submits and presents research paper in scienfic fora/conferences | | | | | | | |
| | | a. International | | 0 | | | | | | |
| | | b. National | | 1 | | | | | | To be accomplished in July to Dec period |
| | | c. Regional or institutional Conferences | | 0 | | | | | | |
| | PI 4: Number of research proposal submitted | A 18. Number of research proposal submitted | Submits research proposal for review | 1 | | | | | | To be accomplished in July to Dec period |
| | PI 5: Number of research proposals approved | A 19. Number of research proposal approved | Follow ups submitted proposal and reviewed by TWG | 1 | 1 | 5 | 5 | 5 | 5.00 | On Galois LCD Codes over Certain Finite Rings |
| | PI 6: Number of research projects/studies implemented | A 20. Number of research projects/studies implemented | Implements duly approved research projects/studies | 1 | 1 | 5 | 5 | 4 | 4.67 | On the Identities and Properties of Certain Classes of Poly-Tangent Polynomials |
| | PI 7: Amount of research money obtained from external sources | A 21. Amount of research money obtained from external sources | Requests for research money from external sources | Php0.00 | | | | | | |
| | PI 8: Amount of research money obtained from internal sources | A 22. Amount of research money obtained from internal sources | Requests for research money from internal sources | Php0.00 | P15000.00 | 5 | 5 | 5 | 5.00 | (1)On the Identities and Properties of Certain Classes of Poly-Tangent Polynomials (2) On Galois LCD Codes over Certain Finite Rings |
| | PI 9: Number of patents applications | A 23 Number of patents applications | Applies for patents | 0 | | | | | | |
| | PI 10: Number of patents approved | A 24. Number of patents approved | Follow ups patent applications | 0 | | | | | | |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| PI 11: Number of creative works published | A 25. Number of creative works created, performed, presented, exhibited, and published. | Prepares creative works (e.g., poetry, plays, visual arts, musical, etc.) | 0 | | | | | | | |
| PI 12: Number of research articles derived from approved research in the university submitted | A 26. Number of research articles derived from approved research in the university submitted | Submits research articles derived from approved research in the university for publication | 1 | | | | | | | To be accomplished in July to Dec. period |
| PI 13: Number of research articles derived from approved research in the university published | A 27. Number of research articles derived from approved research in the university published | Follow ups submitted research articles derived from approved research in the university for publication | 1 | | | | | | | To be accomplished in July to Dec. period |
| PI 14: Number of Scopus, WoS, and ACI publications and other reputable journals | A 28. Number of Scopus, WoS, and ACI publications and other reputable journals | Submits research articles for publication in journals indexed by Scopus, WoS, and ACI. | 0 | | | | | | | |
| PI 15: Additional outputs* | A 29. No. of research-related awards (research conducted by faculty or student w/ faculty) | | 0 | | | | | | | |
| | A 30. Number of journal articles/scientific paper received and reviewed as peer-reviewer | Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper | 0 | | | | | | | |
| | A 31. Number of UMs submitted to ITSO, VSU | Prepares and submits application for UM of technology generated out of | 0 | | | | | | | |

## UMFO 4. EXTENSION SERVICES

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| PI 1: Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities (MOUs/MOAs) | A 32. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained | Identifies and links with probable partners for extension activities and maintains this active partnership | 0 | | | | | | | |
| PI 2: Number of trainees weighted by the length of training | A 33. Number of trainees weighted by the length of training | Conducts trainings among beneficiaries of technologies for transfer | 0 | | | | | | | |

| | | | | 0 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| PI 3: Number of extension programs and projects | A 34. Number of extension programs and projects | | | 0 | | | | | | | |
| PI 4: Percentage of beneficiaries who rated the training course/s as satisfactory or higher in terms of quality and relevance | A 35. Percentage of beneficiaries who rated the training course/s as satisfactory or higher in terms of quality and relevance | Provides quality and relevant training courses | | 0 | | | | | | | |
| PI 5: Number of technical/expert services rendered | A 36. Number of technical/expert services rendered as/in: | Provides the technical and expert services requested by beneficiaries | | 0 | | | | | | | |
| | a. Peer reviewer of journal/book | | | | | | | | | | |
| | b. Review of research and extension proposal | | | | | | | | | | |
| | c. Resource speaker/person (panelist, discussant, judge in academic and research competition, moderator in conferences, convenor, facilitator) | | | | | | | | | | |
| | d. accreditor | | | | | | | | | | |
| | e. consultancy | | | | | | | | | | |
| PI 6: Number of extension proposals submitted | A 37. Number of extension proposals submitted | Prepares extension project proposals and submits for review | | 0 | | | | | | | |
| PI 7: Number of extension proposals approved | A 38. Number of extension proposals approved | Follow ups submitted and reviewed extension proposals | | 0 | | | | | | | |
| PI 8: Number of extension proposals implemented | A 39. Number of extension proposals implemented | Implements duly approved extension projects | | 0 | | | | | | | |
| PI 9: Number of extension outputs presented in int'l, national, regional or institutional conferences | A 40. Number of extension outputs presented in: | Prepares, submits and presents extension paper in conferences | | 0 | | | | | | | |
| | a. International | | | | | | | | | | |
| | b. National | | | | | | | | | | |
| | c. Regional or Institutional | | | | | | | | | | |
| PI 10: Number of extension actvities conducted | A 41. Number of extension activities conducted | Conducts extension program activities | | 0 | | | | | | | |

| PI | Activity | Task | | | | | | | | Remarks |
|---|---|---|---|---|---|---|---|---|---|---|
| PI 11: Number of trainings, seminars, fora conducted | A 42. Number of trainings, seminars, fora conducted | Conducts trainings, seminars, and fora | 0 | 1 | 5 | 5 | 5 | 5.00 | | Local organizer of SUPMaT 2024 |
| PI 12: Number of IEC materials developed | A 43. Number of IEC materials developed | Develop IEC materials | 0 | | | | | | | |
| PI 13: Number of IEC materials distributed | A 44. Number of IEC materials distributed | | 0 | | | | | | | |
| PI 14: Number of extension articles derived from approved extension projects in the university submitted | A 45. Number of extension articles derived from approved extension projects in the university submitted | Submits extension articles derived from approved extension projects in the university | 0 | | | | | | | |
| PI 15: Number of extension articles derived from approved extension projects in the university published | A 46. Number of extension articles derived from approved extension projects in the university published | Follow ups submitted extension articles derived from approved extension projects in the university for publication | 0 | | | | | | | |
| PI 16: Amount of research money obtained from external sources | A 47. Amount of extension money obtained from external sources | Requests for extension money from external sources | 0 | | | | | | | |
| PI 17: Amount of research money obtained from internal sources | A 48. Amount of extension money obtained from internal sources | Requests for extension money from internal sources | 0 | | | | | | | |
| PI 18: Additional outputs * | A 49. No. of extension-related awards (extn. conducted by faculty or student & faculty) * | | 0 | | | | | | | |
| **UMFO 5. SUPPORT TO OPERATIONS** | | | | | | | | | | |
| **OVPI MFO 1. Faculty Development Services** | | | | | | | | | | |
| PI 7: Number of trainings, seminars, and conferences attended | A 50. Number of training, seminars, and conferences attended (international, national, regional/institutional) | Attends training, seminars, and conferences attended (international, national, regional/institutional) | 1 | | | | | | | |
| | *International* | | | | | | | | | |
| | *National* | | | 2 | 5 | 5 | 5 | 5.00 | | MSP 2024 Annual Convention, SUPMaT 2024 |
| | *Regional/Institutional* | | | | | | | | | |
| **OVPI MFO 3. Registration Services** | | | | | | | | | | |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| PI 9: Percentage of students enrolled and validated within the registration period | A 51. Percentage of students enrolled and validated within the registration period | Validates students within the registration period | N/A | | | | | | | |
| PI 10. Number of students advised during the registration period | A 52. Number of students advised during the registration period | Acts as academic adviser | N/A | | | | | | | |
| **OVPI MFO 4. Curricular Program Management Services** | | | | | | | | | | |
| PI 12: Number of IMs reviewed by the DIMRC | A 53. Number of IMs reviewed by the DIMRC | Submits IMs for review | 1 | | | | | | | No IM submitted for review |
| PI 13: Number of course syllabi and TOS reviewed and approved | A 54. Number of course syllabi and TOS submitted for review and approval within the presecribed period | Submits course syllabi and TOS for approval | 2 | 1 course syllabus, 4 TOS | 5 | 5 | 5 | 5.00 | | |
| PI 14: Number of OJT MOAs prepared | A 55. Number of OJT MOAs prepared | Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU, and prepares MOA for the student internship program | | | | | | | | |
| PI 15: Number of student interns deployed and monitored | A 56. Number of student interns deployed and monitored | Acts as student internship program coordinator | | | | | | | | |
| PI 16: Number of student thesis advised: | A 57. Number of students advised on thesis/field practice/special problem: | | | | | | | | | |
| | *As SRC Chairman* | Advises and corrects research outline and thesis/SP manuscript | 4 | | | | | | | To be accomplished in July to Dec. period |
| | *As SRC Member* | Advises and corrects research outline and thesis/SP manuscript | 1 | | | | | | | To be accomplished in July to Dec. period |
| PI 17: Number of exchange students supervised | A 58. Number of exchange students supervised | Acts as exchange student program coordinator/facilitator | 0 | | | | | | | |

| | PI 18: Number of students from other schools having summer program supervised | A 59. Number of students from other schools having summer program supervised | Acts coordinator/facilitator for students from other schools having summer program in VSU | 0 | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | PI 19: Number of external institutions/agencies conducting benchmarking activities served | A 60. Number of external institutions/agencies conducting benchmarking activities served | Facilitates in assisting of the external institutions/agencies conducting benchmarking activities | 0 | | | | | | |
| | PI 20: Number of students from other academic departments conducting research activities served | A 61. Number of students from other academic depts conducting research activities served | Facilitates in assisting students from other academic depts conducting research activities | 0 | | | | | | |
| | PI 21: Additional outputs | A 62. Number of students entertained for consultation purposes | Entertains students consulting on subject taught, thesis and grades | 10 | 15 | 5 | 5 | 5 | 5.00 | |
| **UMFO 6. GENERAL ADMINISTRATIVE AND SUPPORT SERVICES** | | | | | | | | | | |
| | PI 1: Number of departments/institutes/offices supervised | A 65. Number of departments/institutes/offices supervised | Acts as head of office | 1 | 1 | 5 | 5 | 5 | 5.00 | |
| | PI 2: Number of management meetings conducted | A 66. Number of management meetings conducted | Presides departmental meetings | 8 | 6 | 5 | 5 | 5 | 5.00 | |
| | PI 3: Number of committee meetings conducted | A 67. Number of committee meetings conducted | Acts as committee chairman | 1 | 5 | 5 | 5 | 5 | 5.00 | |
| | PI 4: Number of routinary documents acted | A 68. Number of routinary documents acted | Signs documents | 30 | 50 | 5 | 5 | 5 | 5.00 | |
| | PI 5: Number of requests acted | A 69. Number of requests acted | Approves requests | 5 | 10 | 5 | 5 | 5 | 5.00 | |
| | PI 6: Number of memoranda prepared | A 70. Number of memoranda prepared | Issues memoranda | 2 | 2 | 5 | 5 | 5 | 5.00 | |
| | PI 7: Percentage of IFWs submitted to OVPAA before deadline | A 71. Number of IFWs submitted to OVPAA before deadline | Monitors submission of IFWs before deadline | | | | | | | |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| PI 8: Percentage of Report of Actual Teaching Load submitted to OVPAA 30 days after the start of classes | A 72. Percentage of Report of Actual Teaching Load submitted to OVPAA 30 days after the start of classes | Monitors submission of ATL 30 days after start of classes | | | | | | | |
| PI 9: Percentage of submitted DTR within the prescribed period | A 73. Percentage of submitted DTR within the prescribed period | Submits DTR within the prescribed period | 100% | 90% | 5 | 5 | 4.5 | 4.83 | |
| PI 10: Percentage of complaints, if any, addressed on time | A 74. Percentage of complaints, if any, addressed on time | Addresses complaints on time (if any) | 100% | 100% | 5 | 5 | 5 | 5.00 | |
| PI 11: Percentage of action plans implemented and monitored as scheduled | A 75. Percentage of action plans implemented and monitored as scheduled | Implements and monitors action plans as scheduled | 50% | 50% | 5 | 5 | 5 | 5.00 | |
| PI 12: Percentage of monthly accomplishment report submitted | A 76. Percentage of monthly accomplishment report submitted | Submits monthly accomplishment report | 75% | 100% | 5 | 5 | 5 | 5.00 | |
| PI 13: Number of classroom and lab rooms constructed and renovated | A 77. Number of approved and implemented requests for classroom and lab rooms construction and renovation | Requests and monitors approval and implementation of requests classrooms and lab rooms construction and renovation | 0 | | | | | | |
| PI 14: Percentage budget utilization (GAA) | A 78. Percentage budget utilization (GAA) | | | | | | | | |
| PI 15: Percentage budget utilization (STF) | A 79. Percentage budget utilization (STF) | | | | | | | | |
| PI 17: Additional Outputs | A 80. Number of meetings attended | Attends meetings (departmental/institutional) | 5 | 10 | 5 | 5 | 5 | 5.00 | |
| | A 81. Number of new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies * | Initiates/introduces improvements in performfing functions resulting to best practice | 0 | | | | | | |
| **Total Over-all Rating** | | | | | | | | 138.83 | |
| **Average Rating** | | | | | | | | 4.96 | |
| **Adjectival Rating** | | | | | | **Outstanding** | | | |

| | | | |
|---|---|---|---|
| Average Rating (Total Over-all rating divided by 16) | | 4.96 | |
| Additional Points: | | | |
| Approved Additional Points (with copy of approval) | | | |
| FINAL RATING | | 4.96 | |
| ADJECTIVAL RATING | | Outstanding | |

**Comments/Recommendations:**

Work on your research project to publish papers derived from it.

Evaluated & Rated by:

**GLENN G. PAJARES**
Dean, CAS
Date: July 25, 2024

Approved by:

**ROTACIO S. GRAVOSO**
Vice President for Academic Affairs
Date: 7/29/2024

# PERFORMANCE MONITORING & COACHING JOURNAL

| | | Q |
|---|---|---|
| ▓ | 1st | U |
| ▓ | 2nd | A R |
| | 3rd | T E |
| | 4th | R |

**Name of Office:** Department of Mathematics

**Head of Office:** Eusebio R. Lina, Jr.

**Number of Personnel:** 15
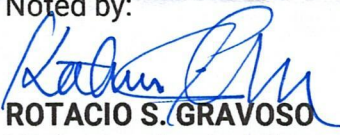
| Activity Monitoring | MECHANISM | | | | Remarks |
|---|---|---|---|---|---|
| | Meeting | | Memo | Others (Pls. specify) | |
| | One-on-One | Group | | | |
| Monitoring | Continue Perform well in instruction Research, extension & production | | | | |
| Coaching | | | | | |

*Note: Please indicate the date in the appropriate box when the monitoring was conducted.*

Conducted by:

**GLENN G. PAJARES**
Dean, CAS

Noted by:

**ROTACIO S. GRAVOSO**
VP for Academic Affairs

# TRACKING TOOL FOR MONITORING TARGETS

| Major Final Output/ Performance Indicator | TASK | ASSIGNED TO | DURATION | TASK STATUS | | | | REMARKS |
|---|---|---|---|---|---|---|---|---|
| | | | | 1st Week | 2nd Week | 3rd Week | 4th Week | |
| **OVPI MFO 3. Higher Education Management Services** | | | | | | | | |
| | | | | | | | | |
| PI 10: Total FTE, coordinated, implemented, and monitored * | Handles and teaches courses assigned | All faculty | Whole semester | | | | 100% | All offered subjects were handled |
| PI 13: Percentage of courses offered with approved course syllabi | Teaches subjects with approved course syllabi | All faculty | Jan – Feb 2024 | | | | 100% | All subjects offered have approved course syllabi |
| PI 15: Number of Instructional Materials approved | Prepares and submits IMs for review and approval | All faculty | Jan – Feb 2024 | | | | | None submitted for review |
| PI 16: Percentage of courses offered with final grades submitted within the allowable period | Submits grade sheets within the allowable period | All faculty | January 2024  July 2024 | | | | 75%  75% | Some grade sheets were submitted after the deadline |
| A 8. Percentage of courses rated at least VS in the Teaching Performance Evaluation by Students (TPES) | Obtains at least VS TPES ratings | All faculty | - | | | | | Depends on the result released by OIMD |
| A 9. Number of INC forms with grades submitted within the prescribed period | Facilitates students in their completion of the subject and submits completion forms with grades within the prescribed period | All faculty | Whole semester | | | | | Faculty were reminded to act on the INC grades of their students before they lapse |
| A 10. Number of long examinations administered and checked | Administers and checks long examinations for subjects taught | All faculty | Whole semester | | | | - | Regular monitoring is conducted |
| A 11. Number of quizzes administered and checked | Prepares and checks quizzes for lecture and lab | All faculty | Whole semester | | | | - | |
| A 13. Number of Student organizations | Advises student organizations | CL Abas, JAA Cañete, | Whole semester | | | | - | Regular monitoring |

| advised | recognized by DSO | ERLina, Jr., RM Igcasama, JS Valenzona, DL Valenzona | | | | | | | is conducted |
|---|---|---|---|---|---|---|---|---|---|
| A 14. Number of Student organizations assisted on student related activities | Assists student organizations in implementing student-related activities | CL Abas, JAA Cañete, ERLina, Jr., RM Igcasama, JS Valenzona, DL Valenzona | Whole semester | | | | | - | Regular monitoring is conducted |
| **UMFO 3. RESEARCH SERVICES** | | | | | | | | | |
| PI 2: Number of research outputs completed within the year * | Conducts and completes research projects within the year | CL Abas, JAA Cañete, ERLina, Jr., RM Igcasama, IC Sidaya | Jan-June 2024 | | | | | 50% | Regular monitoring is conducted |
| PI 3: Number of research outputs presented in regional/national/intern ational fora/conferences | Prepares, submits, and presents research papers in scientific fora/conference s | CL Abas, JAA Cañete, ERLina, Jr., RM Igcasama, IC Sidaya | Jan-June 2024 | | | | | 30% | |
| PI 4: Number of research proposals submitted | Submits research proposal for review | All faculty | Jan-June 2024 | | | | | 0% | |
| PI 5: Number of research proposals approved | Follows up the submitted proposal and reviewed by TWG | CL Abas, JAA Cañete, ERLina, Jr., RM Igcasama, IC Sidaya | January 2024 | | | | | 75% | Proposals submitted previous year |
| **PI 6:** Number of research projects/studies implemented | Implements duly approved research projects/studies | CL Abas, JAA Cañete, ERLina, Jr., RM Igcasama, IC Sidaya | Jan-June 2024 | | | | | 100% | 3 projects |
| **PI 13:** Number of research articles derived from approved research in the university published | Submits research articles for publication in journals indexed by Scopus, WoS, and ACI. | CL Abas, JAA Cañete, ERLina, Jr., RM Igcasama, IC Sidaya | Jan-June 2024 | | | | | 0% | Projects are ongoing |
| **UMFO 5. SUPPORT TO OPERATIONS** | | | | | | | | | |
| PI 7: Number of trainings, seminars, and conferences attended | Attends training, seminars, and conferences | All faculty and staff | Jan-June 2024 | | | | | - | Reccomme nds participatio |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | attended (international, national, regional/instituti onal) | | | | | | | n of faculty and staff |
| PI 12: Number of IMs reviewed by the DIMRC | Submits IMs for review | All faculty | Jan-June 2024 | | | | - | None submitted for review. |
| PI 13: Number of course syllabi and TOS reviewed and approved | Submits course syllabi and TOS for approval | All faculty | Jan-Feb 2024<br><br>June 2024 | | | | 100% | Regular monitoring is conducted |
| A 62. Number of students entertained for consultation purposes | Entertains students consulting on the subject taught, thesis, and grades. | All faculty | Jan-June 2024 | | | | - | Regular monitoring is conducted |
| **UMFO 6. GENERAL ADMINISTRATIVE AND SUPPORT SERVICES** | | | | | | | | |
| **PI 1:** Number of departments/institutes/ offices supervised | Acts as head of an office | ER Lina Jr., RM Igcasama | Jan-June 2024 | | | | - | DMath and Admission s Office |
| **PI 2:** Number of management meetings conducted | Presides departmental meetings | ER Lina, Jr. | Jan-June 2024 | | | | - | Dept. meetings |
| **PI 4:** Number of routinary documents acted | Signs documents | ER Lina, Jr., GM Apas | Jan-June 2024 | | | | - | Regular monitoring is conducted |
| **PI 5:** Number of requests acted | Approves requests | ER Lina, Jr., GM Apas | Jan-June 2024 | | | | - | Acts on requests accordingly |
| **PI 6:** Number of memoranda prepared | Issues memoranda | ER Lina, Jr., | Jan-June 2024 | | | | - | Issued memorand um whenever necessary |
| **PI 9:** Percentage of submitted DTR within the prescribed period | Submits DTR within the prescribed period | All faculty and staff | Jan-June 2024 | | | | - | Regular monitoring is conducted |
| **PI 10:** Percentage of complaints, if any, addressed on time | Addresses complaints on time (if any) | All faculty and staff | Jan-June 2024 | | | | - | Regular monitoring is conducted |
| **PI 11:** Percentage of action plans implemented and monitored as scheduled | Implements and monitors action plans as scheduled | All faculty and staff | Jan-June 2024 | | | | - | Regular monitoring is conducted |
| **PI 12:** Percentage of monthly accomplishment report submitted | Submits monthly accomplishment report | ER Lina, Jr. | Jan-June 2024 | | | | 100% | |

| A 80. Number of meetings attended | Attends meetings (departmental/institutional) | All faculty and Staff | Jan-June 2024 | | | | - | Monitored the attendance of faculty |
|---|---|---|---|---|---|---|---|---|

Prepared by:

*Euchiohimr*

**EUSEBIO R. LINA, JR.**
Department Head

Exhibit I

**PERFORMANCE MONITORING FORM**

Name of Employee:  **EUSEBIO R. LINA, JR.**

| Task No. | Task Description | Expected Output | Date Assigned | Expected Date to Accomplish | Actual Date accomplished | Quality of Output* | Over-all assessment of output** | Remarks/ Recommendati on |
|---|---|---|---|---|---|---|---|---|
| 1 | Handles and teaches courses assigned | 6 FTE | Jan. 2024 | End of the semester | End of the semester | Very Impressive | Outstanding | None |
| 2 | Teaches subjects with approved course syllabi | 100% | Jan. 2024 | Feb. 2024 | Feb. 2024 | Very Impressive | Outstanding | None |
| 3 | Prepares and submits IMs for review and approval | - | | | | | | This task is optional. |
| 4 | Submits grade sheets within the allowable period | 100% of courses handled | Jan. 2024 | June 7, 2024 | June 14, 2024 | Very Impressive | VS | Keep it up. |
| 5 | Obtains at least VS TPES ratings | 75% of courses handled | - | - | - | Very Impressive | Outstanding | Facilitated by ODIE. |
| 6 | Facilitates students in their completion of the subject and submits completion forms with grades within the prescribed period | - | - | - | - | Very Impressive | Outstanding | Reminders are issued for INCs that are about to lapse. |
| 7 | Advises student organizations recognized by DSO | 1 | - | - | - | Impressive | VS | None. |
| 8 | Assists student organizations in implementing student-related activities | 1 | - | - | - | Impressive | VS | None. |
| 9 | Conducts and completes research projects within the year | 1 | January 2024 | December 2024 | Ongoing | Impressive | VS | To be completed within the period |

| # | Description | | | | | | | Remarks |
|---|---|---|---|---|---|---|---|---|
| 10 | Prepares, submits, and presents research papers in scientific fora/conferences | 1 | January 2024 | December 2024 | - | - | - | To be accomplished. |
| 11 | Submits research proposal for review | - | | | | | | Optional |
| 12 | Follows up the submitted proposal and reviewed by TWG | - | January 2024 | - | January 2024 | Impressive | VS | Notice of approval was issued |
| 13 | Implements duly approved research projects/studies | 1 | January 2024 | December 2024 | Ongoing | Impressive | VS | To be completed within the period |
| 14 | Submits research articles for publication in journals indexed by Scopus, WoS, and ACI. | 1 | January 2024 | - | - | - | - | To be completed within the period |
| 15 | Attends training, seminars, and conferences attended (international, national, regional/institutional) | 1 | January 2024 | - | Various dates | Very Impressive | Outstanding | None |
| 16 | Submits course syllabi and TOS for approval | 100% of courses handled | January 2024 | Start of classes/ final exam week | - | Very Impressive | Outstanding | None |
| 17 | Entertains students consulting on the subject taught, thesis, and grades. | - | | Various dates | Various dates | Impressive | Very Satisfactory | Keep student consultation record |
| 18 | Acts as head of an office. | January 2024 | - | - | - | Very Impressive | Outstanding | None |
| 19 | Presides departmental meetings | January 2024 | - | Various dates | Various dates | Very Impressive | Outstanding | None |
| 20 | Signs documents | - | - | Various dates | Various dates | Very Impressive | Outstanding | None |
| 21 | Approves requests | - | - | Various dates | Various dates | Very Impressive | Outstanding | None |
| 22 | Issues memoranda | - | - | Various dates | Various dates | Very Impressive | Outstanding | None |
| 23 | Submits monthly accomplishment report | January 2024 | | Various dates | Various dates | Very Impressive | Outstanding | None |
| 24 | Submits DTR within the prescribed period | 100% | January 2024 | Various dates | Various dates | Impressive | Very Satisfactory | Some were submitted late. |
| 25 | Addresses complaints on time (if any) | - | - | - | - | - | - | None. |

| 26 | Implements and monitors action plans as scheduled | - | - | - | - | - | - | None. |
|----|---------------------------------------------------|----------------------|--------------|---------------|---------------|-------------------|-------------|-------|
| 27 | Attends meetings (departmental/institutional) | 100% attendance | January 2024 | Various dates | Various dates | Very Impressive | Outstanding | None. |

* Either very impressive, impressive, needs improvement, poor, very poor
** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

**GLENN G. PAJARES**
Dean, CAS

Exhibit L

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee:  **Eusebio R. Lina, Jr.**
Performance Rating:  **Outstanding**

Aim:
1. Improve the RDE involvement of the faculty
2. Gain competence and qualification to assume higher responsibilities

Proposed Interventions to Improve Performance:

Date: <u>July 2024</u>                    Target Date: <u>One year from the date of intervention</u>

First Step:
> Advise him to work on his research project to produce output under research services

Result:
> Research paper derived from the research project

Next Step:

> Advise him to write research manuscripts for submission to reputable journals.

Date: <u>August 2024</u>                    Target Date: <u>December 2024</u>

Outcome:
> Published research articles

Final Step/Recommendation:

> Advise him to initiate department programs and activities to build a research culture at DMath

Prepared by:

**GLENN G. PAJARES**
Dean, CAS

Conforme:

**EUSEBIO R. LINA, JR.**
Ratee/Faculty

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# VISAYAS STATE UNIVERSITY

## TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING

### First Semester SY 2023-2024

**Name of faculty: LINA JR., EUSEBIO R.**

**Department: Dept. of Mathematics**

**College: College of Arts and Sciences**

| Course No. & Descriptive Title | | Lab/ Lec | RATING | | % Evaluation Rating |
|---|---|---|---|---|---|
| | | | Num. | Adjec. | |
| Math 181 | GRAPH THEORY & APPLICATIONS | LEC | 4.00 | Very Satisfactory | 80.0% |
| Math 161 | ABSTRACT ALGEBRA 1 | LEC | 5.00 | Outstanding | 100.0% |
| Math 125n | CALCULUS III | LEC | 4.00 | Very Satisfactory | 80.0% |
| Math 134n | ABSTRACT ALGEBRA | LEC | 4.00 | Very Satisfactory | 80.0% |
| | Average Rating | | 4.25 | Very Satisfactory | 85.00% |

*Source: Results of Teaching Performance Evaluation by Students filed at ODIE*
*Legend:*
*1.00 – 1.49 Poor (P)*
*1.50 – 2.49 Fair (F)*
*2.50 – 3.49 Satisfactory(S)*
*3.50 – 4.49 Very Satisfactory(VS)*
*4.50 – 5.00 Outstanding(O)*

Prepared by:

**VANESSA W. NAZAL**
TPES in-Charge
Date: __April 19, 2024__

Attested by:

**MA. RACHEL KIM L. AURE**
Director, Instruction and Evaluation
Date: __April 19, 2024__

Received by:

**LINA JR., EUSEBIO R.**
Name and Signature of Faculty
Date: __6|10|24__
Distribution of copies: ODIE, College, Department, Faculty

**Vision:** A globally competitive university for science, technology, and environmental conservation.
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1
**FM-ODI-04**

1st23-24sDMATH-03