

COMPUTATION OF FINAL INDIVIDUAL RATING FOR ADMINISTRATIVE STAFF

Name of Administrative Staff: **MA. DELIA A. PAGENTE**

Particulars (1)	Numerical Rating (2)	Percentage Weight 70% (3)	Equivalent Numerical Rating (2x3)
1. Numerical Rating per IPCR	4.89	4.89 x 70%	3.49
2. Supervisor/Head's assessment of his contribution towards attainment of office accomplishments	4.64	4.64 x 30%	1.39
TOTAL NUMERICAL RATING			4.88

TOTAL NUMERICAL RATING: **4.88**

Add: Additional Approved Points, if any: -

TOTAL NUMERICAL RATING: **4.88**

ADJECTIVAL RATING: **OUTSTANDING**

Prepared by:

MA. DELIA A. PAGENTE

Name of Staff

Reviewed by:

EUGENE B. LAÑADA

College Dean

Recommending Approval:

EDGARDO E. TULIN

Chairman, PMT

Approved:

JOSE L. BACUSMO

President

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MA. DELIA A. PAGENTE, of the COLLEGE OF VETERINARY MEDICINE commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JANUARY 1, 2015 to JUNE 30, 2015.

MA. DELIA A. PAGENTE
Ratee

Approved:

EUGENE B. LAÑADA
Head of Unit

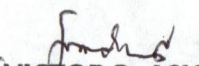
MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Laboratory Services	No. of chemicals and acted upon on time	Culture Media(Nutrient agar, Blood AgarNutrient broth,TSBroth, Tetrathionate/ Selenite medium) BPW, Differential and selective medium-(BGA, BSA, DCA, EMB, MacConkey, SSA, XLD, Staph 110, Starch agar,) PCA, SABORAUD agar, PDA, Lactose broth, MRS broth , MRS Agar, Biochemical reagents set, Biochemical Media, Staining-grams stain set, Spore staining set, capsule staining set, Flagella Stain set, Indirect staining set and etc.	10,000	13,500	4	5	5	4.66	
	No. of chemicals, instruments and glassware's released on time	Petri plates, test tubes, durham tubes, vials,micro slides, test tube rack, thermometer, stethoscopes	10,000	14,000	5	5	5	5.00	
	No. of laboratory equipments acted and release on time	Microscope, centrifuge, weighing scale, triple beam balance, stirrer, , oven, autoclave, hemocytometer etc.	25	30	5	5	5	5.00	
	No. of lab. analysis	Diagnostic Analysis	6	12	5	5	5	5.00	

Administrative Support Services	No. of documents acted upon on time	Conduct/check quizzes, long exams(Midterm' Final Exams and Removal exams) in Gene	75	100	4	5	5	4.66	
	No. of documents released on time	Released the Results of Lab. analysis	10	15	5	5	5	5.00	
Total Over-all Rating								29.32	

Average Rating (Total Over-all rating divided by 6)	29.32/6	4.89
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.89
ADJECTIVAL RATING		Outstanding

Comments & Recommendations for Development Purpose:

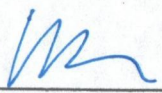
Received by:


VICTOR B. ASIO
 Planning Office

Date: _____

- 1 - quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average

Calibrated by:



 PMT

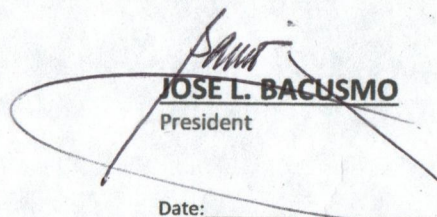
Date: _____

Recommending Approval:

EDGARDO E. TULIN
 Vice Pres. for Instruction

Date: _____

Approved by:


JOSE L. BACUSMO
 President

Date: _____