

Exhibit J

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of faculty Member: LYNDON L. MANINGO

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x 3)
1. Instruction			
a. Head/Dean (50%)		5.0 x 100% = 2.50	
b. Students (50%)	Reinstated April 2018 from Study leave		
Total for Instruction	75%	5.0	3.75
2. Research			
a. Client/Dir. for Research (50%)		x50% =	
b. Dept. Head/Center Director (50%)		x50% =	
Total for Research			
3. Extension			
a. Client/Dir. For Extension (50%)		2.5 x 50% = 1.25	
b. Dept. Head/Center Director (50%)		2.5 x 50% = 1.25	
Total for Extension	10%	2.50	.25
4. Admin & Support Services	15%	5.0	.75
TOTAL	100%		4.75

Equivalent Numerical Rating: 4.75
 Add: Additional Points, if any: _____
 TOTAL Numerical Rating: 4.75

Adjectival Rating: Outstanding

Prepared by:

LYNDON L. MANINGO
 Name of Faculty

Reviewed by:

MARY JEAN M. SAPAN
 Department Head

Recommending Approval:

ALELIA A. VILLOCINO
 College Dean

Approved:


BEATRIZ S. BELONIAS
 Vice-President for Instruction

Individual Commitment and Review Form (IPCR)

I, **Lyndon L. Maningo** of the Institute of Human Kinetics commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of **April to November 2018**.


LYNDON L. MANINGO
 Ratee

Approved:


MARY JEAN M. SAPAN
 Head of Unit

Date: _____

MFO	Success Indicators	Task Assigned	Target	Actual	Rating				Remarks
				Accomplishment	Q1	E2	T3	A4	
Higher education services	FTE-TL	First Semester Physical Education 11 Physical Education 13 Grade 11 TOTAL			5	5	5	5	
MFO	Success Indicators	Task Assigned	Target	Actual	Rating				Remarks
				Accomplishment	Q1	E2	T3	A4	
	Instructional Materials Revised and Utilized	Develop OBE Course Syllabus in PE 11, and Revised Ims in Grade 11	1	2	5	5	5	5	
	Number of Student Advising (Mapeh Majors) and Consultation Services	Advice and counsel student teachers	5	6	5	5	5	5	
	Academic Advising								

MFO	Success Indicators	Task Assigned	Target	Actual	Rating				Remarks
				Accomplishment	Q1	E2	T3	A4	
	Number of VSU-Related Activities Assisted SCUAA Games	Acted as Tournament Manger in Kayak and Softball during the Intramural Games	1	2	5	5	5	5	
	Number of Student-Related Annual Atheltic Awards Night								
		Assited in the screening af athletes documents	4	4	5	5	5	5	
	Senior High School Graduation Faciltiator	Faciltiated stdunts and guest during the graudation	1	1	5	5	5	5	
	TOTAL FOR INSTRUCTION				5	5	5	5	
Extension	Technical/Expert Services National/Regional								
	Trainer	Train the VSU Mesn Swimming Team	8	10	5	5	5	5	
	Number of Proposal submitted	Drafted and subitted proposal	1	1	5	5	5	5	
	TOTAL FOR EXTENSION				5	5	5	5	
Support to Operations	Attendance in regular and special meetings								
		Number of IHK regular and special meetings	10	15	5	5	5	5	
	TOTAL FOR SUPPORT TO OPERATIONS								
					5	5	5	5	
Average Rating		15	5.00						
Additional Points					Development Purposes <i>Have the ability to propose options in times of need</i>				
Punctuality									
Approved Additional Points (with copy of approval)									
Final Rating									
Adjectival Rating									

Evaluated and Rated by:

MARY JEAN M. SAPAN
Unit Head

Date: _____

Recommending Approval

ALELI A. VILLOCINO
College Dean

Date: _____

Approved

BEATRIZ S. BELONIAS
Vice Pres. For Instruction

Date: _____

PERFORMANCE MONITORING FORM


Name of Employee: LYNDON L. MANINGO

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-all Assessment of Output**	Remarks/ Recommendation
1	Teach Learn-to-Swim Lessons for kids	Increase knowledge of water safety and practices	June 2018	July 2018	July 2018	Very impressive	Outstanding	More information dissemination of the activities
2	Graduation Facilitator	Orderly and successful graduation	June 2018	June 2018	June 15, 2018	Very impressive	Outstanding	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


MARY JEAN M. SAPAN
Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **LYNDON L. MANINGO**

Performance Rating: Outstanding

Aim: To come up with an extension proposal

Proposed Intervention to Improve Performance:

Collaborate with other faculty to come up with a strong and achievable extension proposal

Date: July 2018

Target Date: September 2018

First Step:

- Meeting with faculty members to discuss possible extension activities/programs

Result:

- Come up with possible extension programs/activities

Date: October 2018

Target Date: November 2018

Next Step:

- Assign faculty on areas to work on in the extension proposal

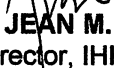
Outcome:

- Doable extension proposal

Final Step/Recommendation:

Review the proposal as a whole for comments and suggestions before forwarding it to the College.

Prepared by:


MARY JEAN M. SAPAN
OIC Director, IHK

Conforme:


LYNDON L. MANINGO

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: LYNDON L. MANINGO

Performance Rating: Outstanding

Aim: To come up with an extension proposal

Proposed Intervention to Improve Performance:
Collaborate with other faculty to come up with a strong and achievable extension proposal

Date: July 2018

Target Date: September 2018

First Step:

- Meeting with faculty members to discuss possible extension activities/programs

Result:

- Come up with possible extension programs/activities

Date: October 2018

Target Date: November 2018

Next Step:

- Assign faculty on areas to work on in the extension proposal

Outcome:

- Double extension proposal

Final Step/Recommendation:

Review the proposal as a whole for comments and suggestions before forwarding it to the College

Prepared by:

MARY JEAN M. SAPAN
OIC Director, IHK

Conformed:

LYNDON L. MANINGO