

# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **HONEYLENE V. ONGY**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2 x 3)
1. Instruction			
a. Head/Dean (50%)		2.465	1.7255
b. Students (50%)		2.5	1.75
TOTAL for Instruction	70%		
2. Research	30%		1.5
TOTAL RATING			4.9755

EQUIVALENT NUMERICAL RATING:

4.9755

Add: Additional Points, if any:

TOTAL NUMERICAL RATING

4.9755

ADJECTIVAL RATING:

Prepared by:

Reviewed by:

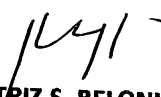
  
**HONEYLENE V. ONGY**  
Name of Faculty

  
**ANALYN M. MAZO**  
Head

Recommending Approval:

  
**CANDELARIO L. CALIBO**  
CAS, Dean

Approved:

  
**BEATRIZ S. BELONIAS**  
Vice President

UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT

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Section	Subsection	Tract	Acres	Original Grant	Original Patent	Original Survey	Original Location
1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5
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**Visayas State University  
DEPARTMENT OF BIOLOGICAL SCIENCES  
Visca, Baybay City, Leyte  
INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW (IPCR)**

I, HONEYLENE V. ONGY, DBS Instructor, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period July to December, 2018.

**HONEYLENE V. ONGY**  
Instructor 1, DBS  
Date: January 14, 2019

**ANALYN M. MAZO**  
Head, DBS  
Date:

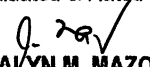
MFO No.	MFO Description	Success/Performance Indicator (PI)	Task Assigned	Target	Actual Accomplishment	Rating				Remark
						Quality	Efficiency	Timeliness	Average	
<b>UMFO</b>	<b>1: Advanced Education Services</b>									
	<b>DBS MFO 1. Graduate Degree Program</b>									
	<b>DBS MFO 2. Graduate Student</b>									
	PI 1: Number of graduate students									
	<b>UMFO 2. Higher Education Services</b>									
	<b>DBS MFO 1. Curriculum Program</b>									
	PI 1: Total FTE monitored	Total FTE	27.60	27.60	5	4.5	5	4.83	Plant Morphology and Anatomy Lab. (1 section, once a week), Ecology 21 lab ( 1 section, twice a week), Botany 21 lab (3 sections, twice a week)	

	PI 8: Number of students advised for their academic and thesis concerns	Thesis Adviser and Academic Adviser	2	6	5	5	5	5.00	Check advisees thesis outline
	PI 10: Number of instructional materials developed/revised	Revised powerpoint presentations per laboratory exercise for the subjects taught. Helped make laboratory exercises activities for Ecology class for the 1st year marine Bio	8	12	5	4.5	5	4.83	Plant Morphology and Anatomy Lab., Ecology 21 lab for 1st yr Marine Bioogy students, Botany 21 lab
	PI 12: Additional outputs	Perform other tasks assigned by the dept head	1	2	5	4.5	5	4.83	Coordinator for Bio 11 lab and Botany 21 lab
<b>5</b>									
	PI 1: Number of published papers in internationally indexed journals <b>refereed int'l journals</b> <b>refereed national journal</b>	Published article that appeared in Volume 40 No. 2 July-December 2018 of the Annals of Tropical Research.	1	1.0	5	5	5	5.00	Lead Bioaccumulation in Two Species of Commonly Used Medicinal Plants in Leyte,
	PI 2: Number of research outputs presented in local/regional/national /international fora/conferences	Poster presenter during the Scientific Conference on Biodiversity and CEBREM 7th Anniversary	1	1	5	5	5	5.00	Levels of lead in selected common medicinal plants growing along roadside soils in Leyte
	Number of research articles submitted for publications	Submitted article to Science and Humanities Journal of OGS in VSU	1	1	5	5	5	5.00	Lead Bioaccumulation in Selected Common Medicinal Plants Growing Along Roadside Soils In Leyte

<p>1. The first part of the report is a general introduction to the project. It should include the title, the objectives, the scope, and the significance of the project.</p>					<p>2. The second part of the report is a detailed description of the project. It should include the methodology, the data, the results, and the conclusions.</p>
<p>3. The third part of the report is a discussion of the results. It should include a comparison of the results with the objectives, a discussion of the strengths and weaknesses of the project, and a discussion of the implications of the results.</p>					<p>4. The fourth part of the report is a conclusion. It should include a summary of the findings, a statement of the overall conclusions, and a statement of the recommendations.</p>
<p>5. The fifth part of the report is a bibliography. It should include a list of all the sources used in the project, including books, articles, and other documents.</p>					<p>6. The sixth part of the report is an appendix. It should include any additional information that is relevant to the project, such as raw data, calculations, and other documents.</p>
<p>7. The seventh part of the report is a list of references. It should include a list of all the sources used in the project, including books, articles, and other documents.</p>					<p>8. The eighth part of the report is a glossary. It should include a list of all the terms used in the project, along with their definitions.</p>
<p>9. The ninth part of the report is an index. It should include a list of all the topics covered in the project, along with the page numbers where they are discussed.</p>					<p>10. The tenth part of the report is a list of figures. It should include a list of all the figures used in the project, along with their captions.</p>
<p>11. The eleventh part of the report is a list of tables. It should include a list of all the tables used in the project, along with their captions.</p>					<p>12. The twelfth part of the report is a list of appendices. It should include a list of all the appendices used in the project, along with their captions.</p>
<p>13. The thirteenth part of the report is a list of references. It should include a list of all the sources used in the project, including books, articles, and other documents.</p>					<p>14. The fourteenth part of the report is a list of figures. It should include a list of all the figures used in the project, along with their captions.</p>
<p>15. The fifteenth part of the report is a list of tables. It should include a list of all the tables used in the project, along with their captions.</p>					<p>16. The sixteenth part of the report is a list of appendices. It should include a list of all the appendices used in the project, along with their captions.</p>

Number of seminars/workshops/trainings attended			1	3	5	5	5	5.00	Attended Scientific Conference on Biodiversity and CEBREM 7th Anniversary last Nov. 15-16, 2018 at CMU, Bukidnon 50th Annual Convention of the Federation of Institutions for Marine and Freshwater Sciences (FIMFS) last Oct. 24-26, 2018 at Silliman University, Dumaguete City AAACU 22nd Biennial Conference and General Assembly Oct. 15-18, VSU, Baybay City, Leyte
<b>DBS MFO 4. Extension services</b>									
PI 6: Additional Outputs									
Number of clientele served for identification of specimens as expert in the field		Initial identifications of plants submitted to DBS for identification.	2	5	5	5	5	5	Cobra vine, Citrus microcarpa, Ficus benghalensis, Ficus septica, Vitex negundo
<b>DBS MFO 5. Support to operation</b>									
<b>DBS MFO 6: General Administration and Support</b>									
PI 7: Number of well maintained laboratory/lecture rooms		Made new labels for the different specimens displayed in DBS Rm 104 and making sure the specimens are back in the shelves after using	1	1	5	4.5	5	4.83	Incharge of arranging specimens in DBS Rm 104,
Total Over-all Rating								49.33	
Average Rating								4.93	
Adjectival Rating								OUTSTANDING	


Evaluated & Rated by:

  
ANALYN M. MAZO  
Department Head

Recommending Approval:

  
CANDELARIO L. CALIBO  
College Dean

Approved:

  
BEATRIZ S. BELONIAS  
Vice President for Instruction

Comments and Suggestions:

*more publications*

1. The purpose of this document is to provide a detailed description of the project and its objectives. The document is intended for use by the project team and stakeholders.

Project Overview		Project Objectives		Project Scope		Project Risks		Project Deliverables	
Project Name		Project Manager		Project Sponsor		Project Steering Committee		Project Charter	
Project Description		Project Justification		Project Benefits		Project Constraints		Project Assumptions	
Project Goals		Project Objectives		Project Scope		Project Risks		Project Deliverables	
Project Milestones		Project Schedule		Project Budget		Project Resources		Project Communication	
Project Status		Project Progress		Project Issues		Project Changes		Project Closure	

1/1/2024

1/1/2024

1/1/2024

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Honeylene V. Ongy

Performance Rating: Outstanding

Aim: To improve further the teaching ability

Proposed Interventions to Improve Performance: To attend more trainings and seminars

Date: \_\_\_ June 2018 Target Date: \_\_\_ 2<sup>nd</sup> sem 2019

First Step:

Look for trainings and seminars

Conduct research

Result:

Seminars and conferences were identified as potential for attendance

Date: \_\_\_ July \_\_\_ Target Date: \_\_\_ September-December \_\_\_

Next Step:

To attend relevant trainings and seminars


Outcome:

Incorporate learnings from attendance to trainings and seminars to teaching


Final Step/Recommendation:

Should reflect in the syllabus the learnings during attendance to seminars and trainings as well as the research findings are incorporated in the class/lectures/lab activities

Prepared by:

  
ANALYN M. MAZO  
Unit Head

Composed:

  
HONEYLENE V. ONGY  
Ratee





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