

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: **Patindol, James A.**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
Instruction			
Head/Dean (50%)		$5.0 \times 50\% = 2.5$	
Students (50%)		$5.0 \times 50\% = 2.5$	
TOTAL for Instruction	25%	$5.0 \times 0.25 =$	1.25
Research	50%	$4.67 \times 0.50 =$	2.34
Extension	20% 25%	$5.0 \times 0.25 =$	1.25
TOTAL			4.84

EQUIVALENT NUMERICAL RATING: **4.84**

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: **4.84**

ADJECTIVAL RATING: **Outstanding**

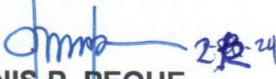
Prepared by:

 2-5-24
PRECILA C. BELMONTE
Temp. Administrative Officer

Reviewed by:

  2-8-24
MARLON M. TAMBIS/EDGARDO E. TULIN
Assistant Director/Director


Approved:

 2-8-24
DENNIS P. PEQUE
VP for Research Extension & Innovation

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, JAMES A. PATINDOL, of PhilRootcrops commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period Jul 1, 2023 to Dec 31, 2023.


JAMES A. PATINDOL
 Ratee 2/6/24

Approved:   2-8-24
MARLON M. TAMBIS/ EDGARDO E. TULIN
 Asst. Director/ Director

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
MFO 1. Advanced & Higher Education Services	FTE	Handles Chemistry undergraduate course per semester	2 lectures or 2 labs	1. Taught Chem 132n (2 sections, 87 students); and Chem 209 (3 students)					
	• Courses taught	Prepares syllabus and teaching materials	2 courses	2. Prepared syllabus and teaching materials for Chem 132n, and Chem 209 and updated its content in the VSUEE virtual classroom.					
	• Number of students served as SRA Member and /or Chairman	Advises/guides students on thesis concerns	1 Undergraduate 1 Senior High	3. Advised 5 BS Chem and 1 BSFT thesis students in the preparation of their research proposals					
		Corrects thesis outlines and manuscripts as: Member Adviser	1 Undergraduate	4. Served as research committee member for 2 BS Chem thesis student					

MFO 2. Research Services	<ul style="list-style-type: none"> Research projects conducted/implemented Prepared scientific paper and poster for publication or presentation in scientific meetings 	<p>Implements/conducts research projects</p> <p>Submit reports to funding agencies/ review committees</p>	<p>2 projects</p> <p>1 scientific paper or 1 scientific poster</p>	<p>1. Collected related literature (100+ journal articles) re cultivation, processing and utilization of elephant foot yam tropical root and tubers crops.</p> <p>2. Submitted and received funding for a research proposal re: structural features of starch and non-starch polysaccharides from NSIC cassava varieties</p> <p>3. Finished Topic Outline for a review paper re: utilization of aroid polysaccharides as</p>	5	4	5	4.67	

				pharmaceutical excipients 4. Co-wrote one paper for publication in ATR 5. Prepared samples and procured supplies for internationalization study.					
MFO 3. Extension Services	<ul style="list-style-type: none"> Number of outreach activities re: root crops processing and utilization spearheaded or participated in 	As resource person As participant	2 2	1. Attended to 'educational tour' guests from Switzerland, USA, NVSU, DA-Caraga Region, Bethany School, FCIC, VSU-Isabel, California private food processor, ADB Officer, Tarsier Consortium, Bunga women food processors, ATI-Mindoro farm school, and University of San Carlos students who visited the center. 2. Participated in RIRDEAAP Research and Planning Workshop (root crops) 3. Served as resource person in the PSHS	5	5	5	5	

				Writing and Publishing Research 4. Participated in CAS Curriculum and Instruction Review 5. Participated in GS Curriculum and Instruction Review 6. Served as reviewer for VSU Internationalization Research Program projects 7. Served as Validator for RiRDEAP Program of Region VIII					
MFO 4. Production Services (Resource Generation)									
MFO 5. Administrative or other functions/ duties assigned by the University	<ul style="list-style-type: none"> Number of meetings presided or attended Number of ad hoc or special committees chaired or membered 	As chair or as member As chair or as member	1 1	1. Designated as OIC of the center (35 times from Jul to Dec) in the absence of the assistant director and director, and of DoPAC in the absence of the department head 2. Assigned as one of the lead convenors of	5	5	5	5	


				the Centennial Alumni Homecoming					
				3. Served as head of the central analytical services laboratory (CASL)					
Total Overall Rating									

Average Rating (Total Over-all rating divided by 4)		
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4-92
ADJECTIVAL RATING		

**Comments & Recommendations for
Development Purpose:**

To prepare research ^{proposal} for funding

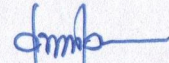
Evaluated & Rated by:


MARLON M. TAMBIS/EDGARDO E. TULIN
Asst. Director/Director, PhilRootcrops

Date: 2/8/24

- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average

Approved by:


DENNIS P. PEQUE
VP for Research, Extension & Innovation

Date: 2/12/24

PERFORMANCE MONITORING & COACHING JOURNAL

	1 st	Q U A R T E R
	2 nd	
X	3 rd	
X	4 th	

Name of Office: **PhilRootcrops**

Head of Office: **Dr. Edgardo E. Tulin & Prof. Marlon M. Tambis**

Name of Personnel: **JAMES A. PATINDOL** 

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	One-on-one discussion on project/program progress/university's concerns	Monthly PRDC meeting Jan. 9, 2023 February 10, 2023 February 15, 2023 November 8, 2023 Personnel Committee Meeting Jan. 17, 2023 August 15, 2023	Issuance of memoranda		Attendance to PRDC monthly Meetings by the members of Research and Development Council
Coaching	Research proposal for submission to funding agencies	One-on-one discussion on project progress Group coaching during PRDC Meetings			

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

  2-2-24
MARLON M. TAMBIS / EDGARDO E. TULIN
Assistant Director/Director

EMPLOYEE DEVELOPMENT PLANName of Employee: **JAMES A. PATINDOL**

Performance Rating:

Aim: To prepare research proposals
To perform instruction function
To come up with approved proposals for funding and implementation

Proposed Interventions to Improve Performance:

Date: July 1, 2023

Target Date December 31, 2023

First Step:

-
- Prepares proposals for review and funding
 - Attends related trainings for capability build-up (research management, proposal preparation, writing scientific publications)

Result:

-
- Implemented the scheduled activities of the research projects
 - Prepared and submitted proposals for review
 - Attended capability build-up trainings
 - Served as instructor at Department of Applied Chemistry
-

Date: Jan. 1, 2024

Target Date June 30, 2024

Next Step:

- Follow-up the submitted proposals
- Attends capability build-up trainings
- Attend one-on-one mentoring with supervisors

Outcome:

- Approved Research projects implemented
- Instructor to Chemistry students
- Enhanced capability in research management, proposal preparation and publication writing.

Final Step/Recommendation:

- To exceed the current performance; to submit proposals and continue doing four-fold functions of instruction, research, extension and production.
- To attend trainings on research management and implementation, writing scientific publications, etc.

Prepared by:

 
MARLON M. TAMBIS/EDGARDO E. TULIN

Assistant Director/Director



Conforme:


JAMES A. PATINDOL

Name of Ratee / Faculty/Staff

