

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

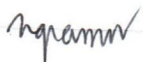
Name of Faculty Member: Ms. Ma. Nena Q. Ramos

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.46	
b. Students (50%)		2.25	
TOTAL for Instruction	85%	4.71	4.00
2. Research	0%	0	0
3. Extension	5%	4.83	0.241666667
4. Support to Operation	5%	4.67	0.23
5. Administration	5%	5.00	0.25
TOTAL			4.73

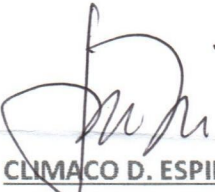
EQUIVALENT NUMERICAL RATING: 4.73
Add: Additional Points, if any: _____
TOTAL NUMERICAL RATING: 4.73

ADJECTIVAL RATING: Outstanding

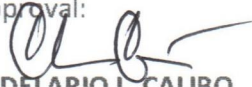
Prepared by:


MA. NENA Q. RAMOS
Name of Faculty

Reviewed by:

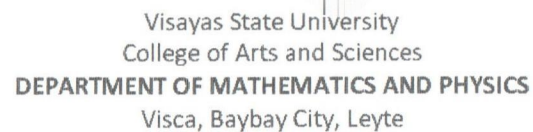

CLIMACO D. ESPINA JR.
Department Head

Recommending Approval:


CANDELARIO L. CALIBO
Dean, CAS

Approved by:



BEATRIZ S. BELONIAS
Vice President for Instruction



I, **MA. NENA Q. RAMOS**, of the DEPARTMENT OF MATHEMATICS AND PHYSICS, College of Arts and Sciences, commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January 1, 2018 to June 30, 2018

MA. NENA Q. RAMOS
Assistant Professor

Date: _____

e period January 1, 2018

CLIMACO D. ESPINA JR.
 Head, DMP
 Date:

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

[illegible]

[illegible]

"Exhibit I"

PERFORMANCE MONITORING FORM

Name of Employee: **PROF. MA. NENA Q. RAMOS**

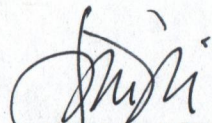
Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1.	Teaches: Math 108n (2 lec), Math 126 (1 lec), Math 23 (1 lec). = 2nd Sem 2018-2019	Regular attendance in the assigned classes, grade sheet per courses taught, and good result of student performance evaluation	Jan. 2019	Feb. 2019	Feb. 2019	Impressive	Outstanding	Improve performance with respect to students' comments on TPES.
2.	Assist students through advising and students consultation	Improved student performance	Jan. 2019	Feb. 2019	Feb. 2019	Impressive	Outstanding	Provide more interventions for the improvement of students
3.	Prepares course outline updates	Approved course outline in Math 108n, Math 23	Jan. 2019	Feb. 2019	Feb. 2019	Impressive	Outstanding	Follow OBE format as prescribed
4.	Develop/Revise instructional manual	Copy of teaching manual in Math 11n	Jan. 2019	Feb. 2019	Feb. 2019	Impressive	Outstanding	Follow the format prescribed by MMDC

5.	Submission of midterm grades and final grades	Grades submitted to registrar	Jan. 2019	Feb. 2019	Feb. 2019	Impressive	Outstanding	
6.	Conduct extension project	Progress report	Jan. 2019	Feb. 2019	Feb. 2019	Impressive	Outstanding	Follow-up on the effectivity of the training conducted
7.	Participate in all activities conducted by the department, college and the university	Attendance, certificates if applicable	Jan. 2019	Feb. 2019	Feb. 2019	Impressive	Outstanding	Participates actively in all activities
8.	Perform other functions assign by the head	Reports	Jan. 2019	Feb. 2019	Feb. 2019	Impressive	Outstanding	Perform duties assigned to her

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


OLIMACO D. ESPINA, JR.
Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Prof. Ma. Nena Q. Ramos

Performance Rating: Outstanding

Aim: Encourage her to be involved in formulating research and extension project proposals.

Date: _____

Target Date: One year from this date

First Step:

Send her to trainings/seminars/workshops/fora related to research and extension activities.

Result:

Attendance in research and extension related trainings/seminars/workshops/fora. This will expose her to these engagements and will motivate her to do research and be involved in extension projects.

Date: Throughout the school year

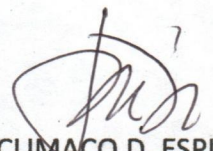
Target Date: End of SY 2019-2020

Next Step: Advise her to co-author draft research or extension project proposal.

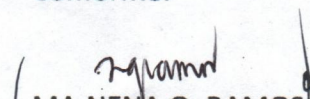
Outcome: Research/project proposal

Final Step/Recommendation: Instruct her to submit the research/project proposal to the OVPRE for approval and possible funding.

Prepared by:


CLIMACO D. ESPINA JR.
DMP Head

Conforme:


MA. NENA Q. RAMOS
Ratee