

Exhibit J

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Izel Ann A. Leona

| Program Involvement<br>(1) | Percentage<br>Weight of<br>Involvement<br>(2) | Numerical<br>Rating<br>(Rating x%)<br>(3) | Equivalent<br>Numerical<br>Rating<br>(2x3) |
|----------------------------|-----------------------------------------------|-------------------------------------------|--------------------------------------------|
| 1. Instruction             |                                               |                                           |                                            |
| a. Head/Dean (50%)         |                                               | 4.55x50%= 2.27                            |                                            |
| b. Students (50%)          |                                               | 5.00x50% = 2.50                           |                                            |
| Total for Instruction      | 70%                                           | 4.77                                      | 3.34                                       |
| 2. Research                |                                               |                                           |                                            |
| 3. Extension               | 30%                                           | 4.33                                      | 1.30                                       |
| 4. Administration          |                                               |                                           |                                            |
| 5. Production              |                                               |                                           |                                            |
| TOTAL                      |                                               |                                           |                                            |

EQUIVALENT NUMERICAL RATING: 4.64

Add: Additional Points, if any:

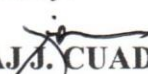
TOTAL NUMERICAL RATING: 4.64

ADJECTIVAL RATING: OUTSTANDING

Prepared by:

  
**IZEL ANN A. LEONA**  
Name of Faculty

Reviewed by:

  
**LIJUERAJ J. CUADRA**  
Department Head

Recommending Approval:

  
**REMBERTO A. PATINDOL**  
Chairman, PMT

Approved:

  
**EDGARDO E. TULIN**  
President

“Exhibit B”

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, IZEL ANN A. LEONA of the Department of Teacher Education commits to deliver and agree to be rated on the attainment of the following targets and accomplishments in accordance with the indicated measures for the period January 1 to June 30, 2017.

IZEL ANN A. LEONA  
Ratee

Approved: LIJUERA J. CUADRA  
Head of Unit

| MFO & PAPS       | Success Indicators                                              | Tasks Assigned                                                  | Target | Actual Accomplishment | Rating         |                |                |                | Remarks                           |
|------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|--------|-----------------------|----------------|----------------|----------------|----------------|-----------------------------------|
|                  |                                                                 |                                                                 |        |                       | Q <sup>1</sup> | E <sup>2</sup> | T <sup>3</sup> | A <sup>4</sup> |                                   |
| Higher Education | FTE                                                             | Taught undergraduate courses                                    | 12     | 18.60                 | 5              | 5              | 5              | 5              | 2 <sup>nd</sup> Sem. SY 2016-2017 |
|                  |                                                                 |                                                                 |        |                       |                |                |                |                |                                   |
|                  | Number of Instructional Materials Developed/Revised & Utilized: |                                                                 |        |                       |                |                |                |                |                                   |
|                  | • Syllabi                                                       |                                                                 | 1      | 1                     | 5              | 5              | 4              | 4.67           | PsEd 126                          |
|                  | • -New                                                          |                                                                 | 1      | 3                     | 5              | 4              | 4              | 4.33           | SpEd 117, PrEd 151                |
|                  | • -Revised                                                      |                                                                 |        |                       |                |                |                |                |                                   |
|                  | • Course Outline                                                |                                                                 |        |                       |                |                |                |                |                                   |
|                  | • -Revised                                                      |                                                                 | 1      | 2                     | 5              | 4              | 4              | 4.33           | SpEd 117, PrEd 151                |
|                  | • Laboratory Manual                                             | Developed/revised syllabi, laboratory manual and course outline | 1      | 1                     | 5              | 5              | 4              | 4.67           | FS 1                              |
|                  | • -Revised                                                      |                                                                 |        |                       |                |                |                |                |                                   |
|                  | • Instructional Materials                                       | Developed IM's and PowerPoint presentations                     | 15sets | 50 sets               | 5              | 5              | 5              | 5              | SpEd 117, PrEd 151, PsEd 126      |

|                    |                                                    |                                                                                                                       |                        |              |   |     |   |      |                                   |                                                               |
|--------------------|----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|------------------------|--------------|---|-----|---|------|-----------------------------------|---------------------------------------------------------------|
|                    | Student Advising & Consultation services:          | Advised, assisted and served student-related activities                                                               | 1                      | 4            | 5 | 4.8 | 5 | 4.67 | 5                                 | Tribute Party, Graduation, Job Seeking Seminar, Tree Planting |
|                    | • No. of student-related activities assisted       |                                                                                                                       |                        |              |   |     |   |      |                                   |                                                               |
|                    | • Enrollment                                       | Assisted student enrollment                                                                                           | 15                     | 55 Students  | 5 | 5   | 4 | 4.67 | 2 <sup>nd</sup> Sem. SY 2016-2017 |                                                               |
|                    | • Consultation                                     |                                                                                                                       | 150                    | 495 Students | 5 | 5   | 4 | 4.67 | 2 <sup>nd</sup> Sem. SY 2016-2017 |                                                               |
|                    | • No. of organization advised                      |                                                                                                                       | 1                      | 1            | 4 | 4   | 4 | 4.00 | Mentors Guild                     |                                                               |
|                    |                                                    |                                                                                                                       |                        |              |   |     |   |      |                                   |                                                               |
|                    | <b>Total for Instruction:</b>                      |                                                                                                                       |                        |              |   |     |   | 4.55 | 8-                                |                                                               |
| Extension Services | Assessment Impact on Departments Extension Program | Prepared an Assessment Impact on The Effect of Reading Tutorials of Grade I pupils of Guadalupe Elementary School     | 1 report for extension | 1 report     | 4 | 5   | 4 | 4.33 | 8-                                |                                                               |
|                    | <b>Total for Extension</b>                         |                                                                                                                       |                        |              |   |     |   | 4.33 | 8-                                |                                                               |
| Others             | Student Teaching Coordinator                       | 1. Coordinated student teachers and supervisors with the different requirements for graduation.<br>2. Spearheaded the | 100                    | 325          | 5 | 5   | 5 | 5    |                                   |                                                               |

|                                                    |                         | selection of the<br>Student Teaching<br>proficiency<br>Award. |  |  |  |  |  |             |             |
|----------------------------------------------------|-------------------------|---------------------------------------------------------------|--|--|--|--|--|-------------|-------------|
|                                                    | <b>Total for Others</b> |                                                               |  |  |  |  |  | <b>5.00</b> |             |
|                                                    |                         |                                                               |  |  |  |  |  |             |             |
| <b>Total Over-all<br/>Rating</b>                   |                         |                                                               |  |  |  |  |  | <b>4.63</b> | <i>✓</i>    |
| Average Rating                                     |                         |                                                               |  |  |  |  |  | <b>4.63</b> | <i>✓</i>    |
| Additional Points:                                 |                         |                                                               |  |  |  |  |  |             |             |
| Punctuality                                        |                         |                                                               |  |  |  |  |  |             |             |
| Approved Additional points (with copy of approval) |                         |                                                               |  |  |  |  |  |             |             |
| FINAL RATING                                       |                         |                                                               |  |  |  |  |  | <b>4.63</b> | <i>✓</i>    |
| ADJECTIVAL RATING                                  |                         |                                                               |  |  |  |  |  |             | Outstanding |

Received by:

*TERESITA L. QUINANOLA*

PRPEO

Calibrated by:

*REMOBERTO A. PATINDOL*

PMT

Recommending Approval:

*BEATRIZ S. BELONIAS*

Vice-President

Approved by:

*EDUARDO F. TULIN*

President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average