

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Ms. Hannah Rissah F. Abad

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.44	
b. Students (50%)		2.50	
TOTAL for Instruction	70%	4.94	3.46
2. Research	0%	0.00	0.00
3. Extension	10%	5.00	0.5
4. Support to Operations	10%	5.00	0.50
5. Administration	10%	5.00	0.5
TOTAL			4.96

EQUIVALENT NUMERICAL RATING: 4.96
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.96

ADJECTIVAL RATING: Outstanding

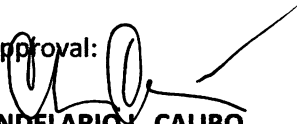
Prepared by:


HANNAH RISSAH F. ABAD
Name of Faculty

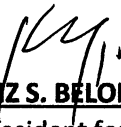
Reviewed by:


CLIMACO D. ESPINA JR.
Department Head

Recommending Approval:


CANDELARIO L. CALIBO
Dean, CAS

Approved by:


BEATRIZ S. BELONIAS
Vice President for Instruction



Visayas State University
College of Arts and Sciences
DEPARTMENT OF MATHEMATICS AND PHYSICS
Visca, Baybay City, Leyte



INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, HANNAH RISSAH F. ABAD, of the Department of Mathematics and Physics, College of Arts and Sciences commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January 1, 2018 to June 30, 2018

HANNAH RISSAH F. ABAD

Assistant Professor

Date: _____

CLIMACO D. ESPINA JR.

Department Head

Date: _____

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Details of Actual Accomplishment	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	
MF01	Higher Education Services	PI 1. Number of FTE	Instruction	Teaches: 2nd Sem SY 2017-2018 = Phys 21 (1 lec, 1 lab), Phys 16 (1 lab), Phys 134 (1 lec, 1 lab), Gphys 122 (1 lec, 1 lab), Phys 122 - (2 lecs), Inquiries, Investigation & Immersion (SHS); Summer 2018 subjects Phys 131 (1 lec), Phys 124 (1 lec)	8	40.59	5	5	5	5.0	Vacation/Sick Leave
		PI 2. Number of instructional materials developed	Preparation/ Revising/ Encoding/ Printing								
		New Syllabi (OBE)	Instruction	Prepares new syllabi	1	1	5	5	4	4.7	Phys 124
		New Lab. Manual		Prepares revised lab manual	1	1	4	5	5	4.7	Phys 134

		<i>New course outline</i>		Prepares new course outline	1	1	5	5	5	5.0	Phys 124
		<i>Revised course outline</i>		Revises course outline	1	1	5	5	5	5.0	Phys 131
		<i>New Powerpoint lecture presentation (per course)</i>		Preparing powerpoint lecture presentation	1	1	5	5	5	5.0	Phys 124
		PI 3. Additional outputs									
		<i>Numbers of hours checking papers per week</i>		Checks papers (8 hrs./week)	1	160	5	5	5	5.0	2nd Sem SY 2017-2018 subjects
		<i>Numbers of hours class preparation</i>		Prepares class preparation (16hrs/week)	1	320	5	5	5	5.0	2nd Sem SY 2017-2018 subjects
		<i>Numbers of hours supervise for SHS Inquiries, Investigation and Immersion</i>		Prepares work preparation (2 hrs/week)	1	40	5	4	5	4.7	2nd Sem SY 2017-2018
						Total points				44.00	
MF03	Research Services	Pi.1 Number of published papers in internationally indexed journals									
		<i>In referred international journals</i>									
		PI.4 Additional Outputs									
						Total points				0.00	
MF04	Extension Services	PI.1 Number of extension activities	Extension services	Component leader in the CAS extension program	1	1	5	5	5	5.00	Enhancing Junior andn Senior High School Teachers' competencies in Teaching Sciences Mathematics, Statistics and English in the Baybay City Division (CAS Extension)

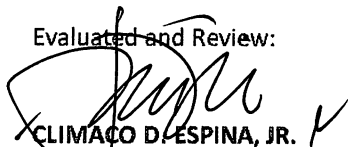
				Organizer	1	1	5	5	5	5.00	NRM-Based Extension (VSU Nature Park) Phase II: Environmental Consciousness Drive for Senior High School Faculty & Students of Baybay City Division of the Department of Education
		P.2 Additional Outputs									
		<i>Number of hours seminar/trainings conducted inside VSU</i>	Extension	Resource Speaker	8	16	5	5	5	5.00	Enhancement Training for Physics High School Teachers, 13 Jan. 2018 to 10 March 2018
				Resource Speaker	8	16	5	5	5	5.00	Enhancement Training for Physics High School Teachers, April 17 & 21, 2018 at Ormoc City
		<i>Number of hours Echo Seminar on GE New course, Science, Technology & Society</i>		Resource Speaker	8	16	5	5	5	5.00	Echo Seminar on GE New course, Science, Technology and Society, April 5-7, 2018 at DAS Conf., VSU
						Total points				25.00	
MFO 5	Support to Operations	P.1 Student advising and consultation services	Support to students	Mentor students/group in conducting research	1	1	5	5	5	5.00	VSULHS High School Research
		PI.2 Number of hours spent for student consultation & thesis advising	Support to students	Entertained/adviser thesis students	20	100	5	5	5	5.00	regarding subject matters, grades
		P.3 Additional Outputs									
						Total points				10.00	

MFO 6	General Admin. & Support Services (GASS)										
	Efficient & Constumor Friendly	Zero percent complaint from clients served	General services	Entertains clients	0% complaint	0% no complaint	5	5	5	5.00	Students, Parents, Faculty & Staff
						Total points				5.00	
	Total Over-all Rating									84.00	
	Average Rating									4.94	
	Adjectival Rating									0	


Average Rating (Total Over-all rating divided by 4)	4.94
Additional Points:	
Punctuality	
Approved Additional points (with copy of approval)	
FINAL RATING	4.94
ADJECTIVAL RATING	

Comments & Recommendations for Development Purpose:
Continue the good work


Evaluated and Review:


CLIMACO D. ESPINA, JR.
Dept. Head/Unit Head
Date: _____

Recommending Approval:


CANDELARIO L. CALIBO
Dean, CAS
Date: _____

Approved:


BEATRIZ S. BELONIAS
Vice President for Instruction
Date: _____

1 - Quality 2 - Efficiency 3 - Tmeliness 4 - Average

"Exhibit I"

PERFORMANCE MONITORING FORM

Name of Employee: **PROF. HANNAH RISSAH F. ABAD**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1.	Teaches four (4) GE courses and 1 SHS Phys 21, Phys 16 lab, Phys 134 (1 lec, 1 lab), Phys 122 - (2 lecs, Gphys 122 (1 lec, 1 lab), Inquiries, Investigation & Immersion (SHS)	Regular attendance in the assigned classes, grade sheet per courses taught, and good result of student performance evaluation	January 2018	July 2018	July 2018	Impressive	Outstanding	Improve performance with respect to students' comments on TPES.
2.	Assist students through advising VSULHS and consultation	Improved student performance	January 2018	July 2018	July 2018	Impressive	Outstanding	Provide more interventions for the improvement of students
3.	Prepare course syllabi updates	Approved course syllabi in Physics 124	January 2018	February 2018	February 2018	Impressive	Outstanding	Follow OBE format as prescribed
4.	Develop/Revise instructional manual	Copy on teaching manual in Physics 134	January 2018	March 2018	March 2018	Impressive	Outstanding	For lab manuals, follow the format prescribed by MMDC
5.	Submission of midterm grades and final grades	Grades submitted to registrar	January 2018	July 2018	July 2018	Impressive	Outstanding	
6.	Conduct extension project	Progress report	January 1, 2018	July 30, 2018		Impressive	Outstanding	Follow-up on the effectivity of the training conducted

7.	Participate in all activities conducted by the department, college and the university	Attendance, certificates if applicable	January 2018	January 2018	April 2018	Impressive	Outstanding	Participates actively in all activities
8.	Perform other functions assign by the head	BSM proposal approved by DMP curriculum committee	January 2018	May 2018	May 2018	Impressive	Outstanding	Submit BSM proposal to CAS curriculum committee

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


CLIMACO D. ESPINA, JR.
Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Hannah Rissah F. Abad

Performance Rating: Outstanding

Aim: To assist her to complete her PhD Physics.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: _____

Target Date: One year from date of intervention

First Step:

Endorsed her DOST scholarship

Result: She will be able to pursue the PhD Physics Program by August 2018

Date: _____

Target Date: End of Second Semester

Next Step: To continue giving her moral support in her studies until targeted date of full completion of studies in June 2021

Outcome: Good grades

Prepared by: 
CLIMACO D. ESPINA JR.
DMP Head